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Organisation Data Service Standards Repository

Document Management

Revision History

Version	Date	Summary of Changes
1.7	May 2012	Extended ISHP Code Ranges and Pan SHA/SHA Field Definitions Changed
1.8	August 2012	GP Practice organisation sub-type (field 14) field redefinition – Epracur.csv & Epracarc.csv
2.0	April 2013	Amended throughout to incorporate changes resulting from the Health and Social Care Act 2012
3.0	31 May 2013	Update following change of hosting for the ODS from NHS CFH to the HSCIC
4.0	26 July 2013	Branding revision and update following revision
5.0	31 October 2013	Introduction of new Local Authority files and deprecation of ELA* files. Change to Dental Practice subtypes
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11.0	13 May 2015	Content review and update following review ELA files (Ela.csv + Elaside.csv) – These files are deprecated and removed PCT files (Epctcur.csv + Epctsite.csv) – These files are deprecated and removed GP and GP practice archive files (Egparc.csv + Epracarc.csv) – As per ODS notification regarding Test Data files
12.0	12 August 2015	Content review
13.0	11 November 2015	Content review
14.0	26 February 2016	Content review and update following review Egmcmem.csv - new mapping file between GP's GMC numbers and primary GNC codes – full file published weekly (in TRUD only)

Forecast Changes

Anticipated Change	When

Reviewers

This document must be reviewed by the following people:

Reviewer name	Title / Responsibility	Date	Version
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This document must be approved by the following people:

Reviewer name	Signature	Title	Date	Version
Mark Dye		Head of ODS/SSD Security Manager	26 February 2016	14.0

Glossary of Terms

Term	Abbreviation	Definition
Department for Education	DfE	HM Government’s Department for Education is responsible for leading the whole network of people and organisations who work with, or for, children and young people
Health Care Professional	HCP	Generic name used within the ODS and HSCIC to identify the various healthcare professionals working within the health service, ‘HCP Code’ might be used to refer to GP Practitioner, Dentist, Consultant etc codes
Health and Social Care in Northern Ireland	HSCNI	Authoritative source for Health and Social Care for Northern Ireland
The Health and Social Care Information Centre	HSCIC	Central, authoritative source of health and social care information for secondary uses
Standardisation Committee for Care Information	SCCI	The SCCI replaces the Information Standards Board which provides an independent mechanism for the assurance and sign off of Information Standards for use in the NHS and Social Care in England
NHS Dental Services	NHS DS	Part of the NHS Business Services Authority (NHS BSA). Dental Services pay dentists promptly and accurately. They also provide dental statistics and key information to national, regional and local NHS bodies
NHS National Services Scotland	NHS NSS	The organisation within Scotland which hosts the Information Services Directorate (ISD) whom are the providers of Scottish Data to the Organisation Data Service
NHS National Services	NSS ISD	Information Services Division (ISD) is a business operating unit of

Term	Abbreviation	Definition
Scotland, Information Services Division		NHS National Services Scotland whose purpose is to deliver effective national and specialist intelligence services to improve the health and wellbeing of people in Scotland.
NHS Prescription Service	NHS RxS	Part of the NHS Business Services Authority (NHS BSA). Responsible for remuneration and reimbursement of dispensing contractors across England. Also provides NHS with a range of financial, prescribing and drug information
NHS Wales Informatics Service	NWIS	The NHS Wales Informatics Service (NWIS) was formed on April 1st 2010 and brings together all the organisations in NHS Wales delivering Information, Communications and Technology (ICT) systems and services
Organisations, Standards, Codes And Reference	OSCAR	The application by which members of the Organisation Data Service team can update the Spine
Organisation Data Service	ODS	Name of the Service which provides organisation and practitioner identifier codes to the NHS
Office for National Statistics	ONS	UK Government's single largest statistical producer
Statutory Instrument	SI	Principal form in which delegated or secondary legislation is made in Great Britain. Establishment and dissolution of many NHS orgs is published within SI
Technology Reference-data Update Distribution Service	TRUD	Web-based service which provides a mechanism for the UK Terminology Centre to licence and distribute reference-data to interested parties

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1 Introduction

1.1 Purpose of Document

The purpose of this document is to provide a repository of technical information about the standards used within the products and services provided by the Organisation Data Service. It is accompanied by a separate document called 'Scope and Purpose of the ODS – an Overview' which provides an in-depth overview of the scope and purpose of the ODS.

1.2 Audience

This document has been written for anyone requiring access to technical information regarding the standards used within Organisation Data Service (ODS) products and services.

1.3 Content

This document comprises a great deal of technical and operational detail, including but not limited to:

- File type, listing and content
- Production/publication schedule
- Common file structures
- Files in detail

Note that this repository is accompanied by a separate document called 'Scope and Purpose of the ODS – an Overview' which comprises an in-depth description of what the ODS is, what it does, the services and products it provides and the business processes used in day to day operation. It is split over the following general topic areas:

- Background
- Data Content
- Uses of ODS Data
- Business Processes
- Publication and Distribution
- Access to Data
- Information Standards
- Data Quality and Range of Content
- Data Map

This document is maintained as a complimentary but separate resource, in order to enable independent update of each one. Both documents are 'living' – it is the intention to continuously update and re-issue them both, in order to provide a consistently up to date resource for users. Considering the slightly different perspectives each document takes, they are expected to have a differing frequency of update: publishing them separately is therefore considered to be a more helpful and logical approach and will provide more meaningful versioning for users.

1.4 Open Government Licence

ODS data are published under the UK [Open Government Licence \(OGL\)](#) for public sector information and openly available for everyone to use. The files that are exempt from this licence and only available to NHS organisations are:

- ONS Communal Establishment (CE) file - This file is exempt from OGL as it contains sensitive information and is only available via direct request

- Caldicott Guardian - This file contains the names of people for Information Governance purposes and is not reference data
- OC1 file - This file contains direct contact details of people for Information Governance purposes and is not reference data

2 File Types

Different types of files are made available at different publication intervals and through each of the distribution mechanisms:

2.1 Full Files

These files consist of a complete snapshot of all organisations and/or sites (of the type relevant to that file) that the ODS (or the relevant third party supplier) have on record at the time the extract is produced. A positive amendment indicator (“1”) within a full file indicates that the record has been amended or created since the last full extract was produced. A negative indicator (“0”) indicates no change.

2.2 Quarterly Amendment Files

These files consist entirely of amended or newly created records (of the organisation and/or site type relevant to the file) that have been amended or created over a period of three months, since the last quarterly amendment file for the organisation or site type was released. *All* records in a quarterly amendment file have a positive amendment indicator (“1”). Note that not all organisation/site types covered in the full files have a quarterly amendment equivalent – see the Files Listing sections for details. Users should also be aware that if an organisation/site type has not had any instances amended or created over the period since the last quarterly amendment file issue, then a file is not produced at all (as it would be empty).

2.3 Monthly Amendment Files

These files consist entirely of amended or newly created records (of the organisation and/or site type relevant to the file) that have been amended or created over a period of one month, since the last monthly amendment file for the organisation or site type. *All* records in a monthly amendment file have a positive amendment indicator (“1”). Note that not all organisation/site types covered in the full files have a monthly amendment equivalent – see the Files Listing sections for details. Users should also be aware that if an organisation/site type has not had any instances amended or created over the period since the last monthly amendment file issue, then a file is not produced at all (as it would be empty).

3 Production Schedule

The ODS run a regular production schedule to which files are produced and made available to users. There are two main types of production, each containing a different range of files. The ODS publish a detailed [production schedule](#) including cut-off dates by which amendments to centrally maintained data need to be submitted to ODS, in order to make it into the next production files.

The updating of the Spine Directory Service (via the Organisation Data Service) is a separate consideration; whilst this is affected by the ODS file production schedule, it does differ.

3.1 Quarterly Productions

Quarterly productions fall during February, May, August and November. Note that the production date refers to the month during which the files are produced, although the actual publication date may fall within the first week of the following month.

Quarterly productions include a full file for every organisation and site type ODS publish (including all third-party supplied files), plus both quarterly and monthly amendment files for all organisation and site types that have them produced – see the File Listings sections for details.

3.2 Monthly Productions

Monthly productions fall on each month in between the quarterly productions; January, March, April, June, July, September, October and December. The publication date is the last Friday of the month.

On the NHS distribution portals (HSCIC web pages and TRUD), monthly productions are limited to just monthly amendment files for the organisation and site types that have them produced – see the File Listings sections for details.

The subset of files published monthly on the public domain web pages are always all full files and follow the same dates as the production schedule.

3.3 Updating Spine Directory Service

As a general rule, changes or additions to any organisation and site types that are centrally maintained by the ODS team are loaded to SDS soon after the request is made; this means that most such amendments will be visible on the live SDS within a matter of minutes of the request being picked up by the ODS team. This can result in a potentially lengthy gap between such an amendment being visible on the SDS and the same change being published in a file, dependent on where in the production schedule the request is made.

Third party supplied data is affected more by the production schedule; although visibility on the live SDS occurs very quickly following its load. The load itself is still dependent on the ODS team receiving periodic updates from the third party.

3.4 Maintaining Organisation Data

Taking the above into account, there are different options for updating any system that has a requirement for organisation data.

SDS Link: by far the most current information can be obtained via a live link into the SDS. As stated above, the Directory is updated with the majority of organisation and site data almost constantly through OSCAR, with only a small subset of data affected by a lag due to third party supply. **PLEASE NOTE: it is vital that users take note of the differences between the Authoritative View offered by the publication files and the IT Operational View offered by the SDS data (see Data Content section), and which is most suitable for their requirements. If at all unsure, guidance should be sought from the ODS team.**

Full files: these files can be considered as ‘starter’ files; useful for populating new tables from scratch, or perhaps updating a system that has fallen out of date. Use of these files guarantees the capture of all known organisations and sites of a given type, at the cut-off date given for their publication (see the [production schedule](#) for these dates). Whilst it is possible to consistently load full files on a rolling basis, this can be considered inefficient as unchanged records might be replaced needlessly and large unwieldy files have to be handled.

Quarterly Amendments: these files have the advantage of being limited to amended or new records, so, providing a system is updated each quarter, it is possible to be confident it is up to date without needlessly processing records that have not changed since the last update.

Monthly Amendments: these files work in the same fashion as the quarterly amendments but are produced more frequently, giving the advantage of a more up to date system.

4 File Listing

The table below summarises the entire ODS file set. It lists the full filename, the equivalent monthly/quarterly amendment filenames (if they exist), the content, and whether the data is maintained by ODS or a third party such as the NHS Prescription Service.

All amendment versions of ODS production files, both quarterly and monthly, use exactly the same format within the file as the full version. However, some third party amendment files amalgamate data that are published separately in their full versions – where this is the case, it is detailed in the notes column.

The general rule when identifying monthly and quarterly amendment versions of the full files is to simply add either ‘aq’ (amended quarterly) or ‘am’ (amended monthly) to the full filename, however there are some exceptions.

Full files are published within a zip file of their own. Amendment files are grouped together and compressed into a single zip file. These grouping zip files are detailed at the end of the table.

Table 4a - Files:

Filename	Quarterly File Monthly File	Contents	Source	Notes
Default.csv	N/A	Default codes	Organisation Data Service	Full file only – published quarterly
Eabeydispqp.csv	Eabeydispqpaq.csv Eabeydispqpam.csv	Abeyance and Dispersal GP Codes	Organisation Data Service	
Earchive.csv	Earcaq.csv Earcam.csv	Archived closed organisations	Organisation Data Service	
Eauth.csv	Eauthaq.csv Eautham.csv	NHS England Commissioning Regions, Government Office Regions and NHS England Regions (Geography)	Organisation Data Service	
Ebranchs.csv	Ebranchsaq.csv Ebranchsam.csv	Branch Surgeries	Organisation Data Service	
Ecare.csv	Ecareaq.csv Ecaream.csv	Care Trusts and Sites	Organisation Data Service	PCT-derived Care Trusts closed 2013
Ecarehomehq.csv	Ecarehomehqaq.csv Ecarehomehqam.csv	Care Home Headquarters	Organisation Data Service	
Ecarehomesite.csv	Ecarehomesiteaq.csv Ecarehomesiteam.csv	Care Home Sites in England	Organisation Data Service	
Ecarehomesucc.csv	N/A	Closed Care Home Organisations with successors	Organisation Data Service	Full file only – published quarterly
Eccg.csv	Eccgam.csv Eccgaq.csv	Clinical Commissioning Groups	Organisation Data Service	
Eccgsite.csv	Eccgsiteam.csv Eccgsiteaq.csv	Clinical Commissioning Group Sites	Organisation Data Service	

Filename	Quarterly File Monthly File	Contents	Source	Notes
Ecsu.csv	Ecsuam.csv Ecsuaq.csv	Commissioning Support Units	Organisation Data Service	
Ecsusite.csv	Ecsusiteam.csv Ecsusiteaq.csv	Commissioning Support Unit Sites	Organisation Data Service	
Ect.csv	Ectaq.csv Ectam.csv	Care Trusts	Organisation Data Service	PCT-derived Care Trusts closed 2013
Ectsite.csv	Ectsaq.csv Ectsam.csv	Care Trust Sites	Organisation Data Service	Sites of PCT- derived Care Trusts closed 2013
Educate.csv	Educateaq.csv Educateam.csv	Education Establishments	Organisation Data Service	
Ehospice.csv	Ehsaq.csv Ehsam.csv	Hospices. This is not an organisation type in its own right; rather it includes existing NHS Trusts and Independent Providers that offer Hospice services.	Organisation Data Service	
Ejustice.csv	Ejusticeaq.csv Ejusticeam.csv	Justice estate organisation identifiers	Organisation Data Service	Introduced via ISN ISB 0090/AMD 9/2014
Eiom.csv	Eiomaq.csv Eiomam.csv	Isle of Man Government Departments, Directorates and Sites	Organisation Data Service	
Lauth.csv	Lauthaq.csv Lautham.csv	ODS Local Authority Codes	Organisation Data Service	Introduced via ISN ISB 0090/AMD 47/2012
Lauthsite.csv	Lauthsiteaq.csv Lauthsiteam.csv	ODS Local Authority Site Codes	Organisation Data Service	Introduced via ISN ISB 0090/AMD 47/2012
Enonnhs.csv	Ennaq.csv Ennam.csv	Non-NHS Organisations - Independent Providers such as hypnotherapists, etc.	Organisation Data Service	
Ensa.csv	Ensaaq.csv Ensaam.csv	NHS Support Agencies and Shared Services	Organisation Data Service	
Eophthq.csv	Eophthaq.csv Eophthqam.csv	Optical Headquarters	Organisation Data Service	
Eoptsite.csv	Eoptsiteam.csv Eoptsiteaq.csv	Optical Sites	Organisation Data Service	

Filename	Quarterly File Monthly File	Contents	Source	Notes
Eother.csv	Eotheraq.csv Eotheram.csv	NHS England Region (Geography) sites, Local Service Providers and sites, Cancer Networks, Special HA sites, Other Statutory Authorities and sites, Executive Agency Programme, Exec Agency Programme Departments, Exec Agency sites, Government Department and sites, Other Units, Application Service Providers	Organisation Data Service	
Epharmacyhq.csv	Epharmacyhqaq.csv Epharmacyhqam.csv	Pharmacy Headquarters Organisations	Organisation Data Service	
Ephp.csv	Ephpaq.csv Ephpam.csv	Independent Sector Healthcare Providers (organisations such as BUPA)	Organisation Data Service	
Ephpsite.csv	Ephpsiteaq.csv Ephpsiteam.csv	Independent Sector Healthcare Provider sites	Organisation Data Service	
Eplab.csv	Eplabaq.csv Eplabam.csv	Pathology Laboratories	Organisation Data Service	
Espha.csv	Esphaaq.csv Esphaam.csv	Special Health Authorities	Organisation Data Service	
Eprison.csv	Eprisonaq.csv Eprisonam.csv	Prisons in England and Wales	ODS, with advice from Prison Health (DH)	
Etr.csv	Etraq.csv Etram.csv	NHS Trusts	Organisation Data Service	
Etrust.csv	Etrustaq.csv Etrustam.csv	NHS Trusts and NHS Trust sites	Organisation Data Service	
Ets.csv	Etsaq.csv Etsam.csv	NHS Trust sites	Organisation Data Service	

Filename	Quarterly File Monthly File	Contents	Source	Notes
Etreat.csv	Etreataq.csv Etreatam.csv	Treatment Centres This is not an organisation type in its own right; rather it includes existing NHS Trust sites and Independent Sector Provider sites that operate Treatment Centres.	Organisation Data Service	
Succ.csv	N/A	Successor Organisations	Organisation Data Service	Full file only – published quarterly
Succarc.csv	N/A	Archived Successor Organisations	Organisation Data Service	Full file only – published quarterly
Whbs.csv	Whbsaq.csv Whbsam.csv	Local Health Boards and sites in Wales	ODS/NWIS	
Wlhb.csv	Wlhbaq.csv Wlhbam.csv	Local Health Boards in Wales	ODS/NWIS	
Wlhb-site.csv	Wlhb-siteaq.csv Wlhb-siteam.csv	Local Health Board sites in Wales	ODS/NWIS	
Safe.csv	N/A	Safe Havens	Organisation Data Service	Full file only – published quarterly
Edispensary.csv	Edispensaryaq.csv Edispensaryam.csv	Dispensaries	NHS Prescription Service	
Enurse.csv	N/A	Nurse Prescribers in England	NHS Prescription Service	Full file only – published quarterly
Egparc.csv	N/A	Archived GP Practitioners	NHS Prescription Service	Full file only – published quarterly
Egpcur.csv	Egpaq.csv Egpam.csv	GP Practitioners	NHS Prescription Service	Note that the amendment file for GP Practitioners is an amalgamated file. Egpaq.csv and egpam.csv contain amendments for both GP Practitioners and GP Practices.

Filename	Quarterly File Monthly File	Contents	Source	Notes
Epcmем.csv	Egpmemaq.csv Egpmemam.csv	GP Practices linked to CCG/LHG	NHS Prescription Service	Note that the amendment file for GP Practice to CCG mapping is an amalgamated file. Egpmemaq.csv and egpmemam.csv contain amendments for both GP Practice to CCG mapping and GP Practitioner to Practice mapping.
Epraccur.csv	Egpaq.csv Egpam.csv	GP Practices	NHS Prescription Service	Note that the amendment file for GP Practices is an amalgamated file. Egpaq.csv and egpam.csv contain amendments for both GP Practitioners and GP Practices.
Epracarc.csv	N/A	Archived GP Practices	NHS Prescription Service	Full file only – published quarterly
Epracmem.csv	Egpmemaq.csv Egpmemam.csv	GPs by GP Practices	NHS Prescription Service	Note that the amendment file for GP Practice to CCG mapping is an amalgamated file. Egpmemaq.csv and egpmemam.csv contain amendments for both GP Practice to CCG mapping and GP Practitioner to Practice mapping.
Egmcmem.csv	N/A	A mapping between GP's GMC numbers and primary GNC codes	Health and Social Care Information Centre	Full file only – published weekly (in TRUD only)
Epcdp.csv	Epcdpaq.csv Epcdpam.csv	Current Private Controlled Drug Prescribers in England	NHS Prescription Service	
Egdp.csv	Egdpaq.csv Egdpam.csv	General Dental Practitioners	NHS Dental Services	
Egdpprac.csv	Egdppracaq.csv Egdppracam.csv	General Dental Practices	NHS Dental Services	
Egdppracmem.csv	Egdppracmaq.csv Egdppracmemam.csv	General Dental Practice Membership	NHS Dental Services	

Filename	Quarterly File Monthly File	Contents	Source	Notes
ScotGP.csv	N/A	GPs in Scotland	NHS National Services Scotland	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 18/2013
ScotPrac.csv	N/A	GP Practices in Scotland	NHS National Services Scotland	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 18/2013
ScotOrg.csv	N/A	Purchaser and Provider organisations in Scotland	NHS National Services Scotland	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 18/2013
ScotMem.csv	N/A	Scottish membership file mapping GPs to practices	NHS National Services Scotland	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 18/2013
Ngpcur.csv	N/A	GPs in Northern Ireland.	Health and Social Care in Northern Ireland	Full file only – published quarterly
Niarchive.csv	N/A	Archived Northern Ireland organisations	Health and Social Care in Northern Ireland	Full file only – published quarterly
Niorg.csv	N/A	Boards, Trusts and Local Health and Social Care Groups in Northern Ireland.	Health and Social Care in Northern Ireland	Full file only – published quarterly
Nlhscgpr.csv	N/A	GP Practices by Local Health and Social Care Group in Northern Ireland.	Health and Social Care in Northern Ireland	Full file only – published quarterly
Npraccur.csv	N/A	GP Practices in Northern Ireland.	Health and Social Care in Northern Ireland	Full file only – published quarterly
Econcur.csv	N/A	English Hospital Consultants	The Information Centre for Health and Social Care	Full file only – published monthly
Wconcur.csv	N/A	Welsh Hospital Consultants	The Information Centre for Health and Social Care	Full file only – Not maintained

Filename	Quarterly File Monthly File	Contents	Source	Notes
Edconcur.csv	N/A	English Dental Consultants	The Information Centre for Health and Social Care	Full file only – published monthly
Eschools.csv	Eschoolsaq.csv Eschoolsam.csv	Schools in England	Department for Education	
Educationtype.csv	N/A	Types of establishment contained in the eschools.csv file	Department for Education	Lookup table – only published when a change is introduced
Pcodeall.csv	N/A	Reduced NHS Postcode Directory (amalgam of ALL following 'pcode...' named files)	Office for National Statistics	Full file only – published quarterly
Pcodewsn.csv	N/A	Wales, Scotland and Northern Ireland Postcodes	Office for National Statistics	Full file only – published quarterly
Pcodeoth.csv	N/A	Channel Islands, Isle of Man and Pseudo Postcodes	Office for National Statistics	Full file only – published quarterly
Pcodey54.csv	N/A	North of England Commissioning Region	Office for National Statistics	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 17/2013
Pcodey55.csv	N/A	Midlands and East of England Commissioning Region	Office for National Statistics	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 17/2013
Pcodey56.csv	N/A	London Commissioning Region	Office for National Statistics	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 17/2013
Pcodey57.csv	N/A	South of England Commissioning Region	Office for National Statistics	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 17/2013
Gridall.txt	N/A	Full NHS Postcode Directory (amalgam of ALL following 'Grid...' named files)	Office for National Statistics	Full file only – published quarterly
Gridoth.txt	N/A	Channel Islands, Isle of Man and Pseudo Postcodes	Office for National Statistics	Full file only – published quarterly

Filename	Quarterly File Monthly File	Contents	Source	Notes
Gridwsn.txt	N/A	Wales, Scotland and Northern Ireland Postcodes	Office for National Statistics	Full file only – published quarterly
Gridy54.txt	N/A	North of England Commissioning Region	Office for National Statistics	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 17/2013
Gridy55.txt	N/A	Midland and East of England Commissioning Region	Office for National Statistics	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 17/2013
Gridy56.txt	N/A	London Commissioning Region	Office for National Statistics	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 17/2013
Gridy57.txt	N/A	South of England Commissioning Region	Office for National Statistics	Full file only – published quarterly – introduced via ISN ISB 0090/Amd 17/2013
1991_pcd_ed_lookup.csv	N/A	1991 Census ED codes/ONS Geography Census codes	Office for National Statistics	Full file only – published quarterly
Cancer Network names and codes EW.txt	N/A	Cancer Networks in England and Wales Lookup	Office for National Statistics	Full file only – published quarterly
Cancer Registry names and codes EW.txt	N/A	Cancer Registries in England and Wales Lookup	Office for National Statistics	Full file only – published quarterly
census-oa-lsoa-msoa_lookup.csv	N/A	OA/LSOA/MSOA Lookup	Office for National Statistics	Full file only – published quarterly
CHP names and codes SC.txt	N/A	Community Health Partnerships in Scotland Lookup	Office for National Statistics	Full file only – published quarterly
County names and codes EN.txt	N/A	Counties in England Lookup (2000)	Office for National Statistics	Full file only – published quarterly
County names and codes EW.txt	N/A	Counties in England and Wales Lookup (1991)	Office for National Statistics	Full file only – published quarterly
District names and codes EW.txt	N/A	Districts in England and Wales Lookup	Office for National Statistics	Full file only – published quarterly

Filename	Quarterly File Monthly File	Contents	Source	Notes
GOR names and codes EN.txt	N/A	Government Office Regions in England Lookup	Office for National Statistics	Full file only – published quarterly
HSCB name and code.txt	N/A	Health and Social	Office for National Statistics	Full file only – published quarterly
Health Authority names and codes EN.txt	N/A	English Health Authorities (Old Style)	Office for National Statistics	Full file only – published quarterly
Health Authority names and codes WA.txt	N/A	Welsh Health Authorities (Old Style)	Office for National Statistics	Full file only – published quarterly
Health Board names and codes NI.txt	N/A	Health Boards in Northern Ireland Lookup	Office for National Statistics	Full file only – published quarterly
HSCB Name and code NI.txt	N/A	Health and Social Care Board in Northern Ireland Lookup	Office for National Statistics	Full file only – published quarterly
LCG names and codes NI.txt	N/A	Local Commissioning Groups in Northern Ireland Lookup	Office for National Statistics	Full file only – published quarterly
Health Board names and codes SC.txt	N/A	Health Boards in Scotland Lookup	Office for National Statistics	Full file only – published quarterly
IT Cluster names and codes EN.txt	N/A	IT Clusters in England Lookup	Office for National Statistics	Full file only – published quarterly
LA-UA names and codes UK.txt	N/A	Local and Unitary Authorities in the UK Lookup	Office for National Statistics	Full file only – published quarterly
LCG names and codes.txt	N/A	Local Commissioning Groups in Northern Ireland	Office for National Statistics	Full file only – published quarterly
LHB names and codes WA.txt	N/A	Local Health Boards in Wales Lookup	Office for National Statistics	Full file only – published quarterly
LSOA names and codes EW.txt	N/A	Lower Super Output Areas in England and Wales Lookup	Office for National Statistics	Full file only – published quarterly
MSOA names and codes EW.txt	N/A	Middle Super Output Areas in England and Wales Lookup	Office for National Statistics	Full file only – published quarterly
Pan SHA names and codes EN.txt	N/A	PAN SHAs in England Lookup	Office for National Statistics	Full file only – published quarterly
PCO names and codes EN.txt	N/A	Primary Care Organisations in England Lookup	Office for National Statistics	Full file only – published quarterly

Filename	Quarterly File Monthly File	Contents	Source	Notes
Pseudo Country 1 (country order).xls	N/A	Country names and Pseudo country postcodes in alphabetical country name order	Office for National Statistics	Full file only – published quarterly
Pseudo Country 2 (code order) Aug 2008.xls	N/A	Country names and Pseudo country postcodes in pseudo country postcode order	Office for National Statistics	Full file only – published quarterly
SHA names and codes EN.txt	N/A	SHAs in England Lookup	Office for National Statistics	Full file only – published quarterly
SHA names and codes EN.txt	N/A	SHAs in England Lookup (old style)	Office for National Statistics	Full file only – published quarterly
Ward names and codes UK.txt	N/A	Wards in the UK Lookup	Office for National Statistics	Full file only – published quarterly
Ward names and codes UK.txt	N/A	Wards in the UK Lookup (old style)	Office for National Statistics	Full file only – published quarterly
Westminster Parliamentary Constituency names and codes UK.txt	N/A	Parliamentary Constituencies in the UK Lookup	Office for National Statistics	Full file only – published quarterly
Orgcurdev2000.mdb	N/A	Range of Organisation Types	Organisation Data Service	The Access Db is updated each month in order that the tables within contain the full current picture of each organisation type. It is a Microsoft Access database containing a selection of widely used organisation types, and a number of pre-formatted queries.
Orgcurdev2003.mdb	N/A	Range of Organisation Types	Organisation Data Service	Exactly the same as orgcurdev2000.mdb but in Access 2003 format

Table 4b - Amendment File Groupings

Filename	Contents
Eamendaq.zip	All ODS quarterly amendment files
Eamendam.zip	All ODS monthly amendment files

Filename	Contents
Egpaq.zip	GP Practitioner and Practice quarterly amendment files
Egpam.zip	GP Practitioner and Practice quarterly amendment files
Egpmemaq.zip	GP practitioner to practice and GP practice to CCG membership quarterly amendment files
Egpmemam.zip	GP practitioner to practice and GP practice to CCG membership monthly amendment files
Epcdpaq.zip	Private Controlled Drug Prescribers quarterly amendments
Epcdpam.zip	Private Controlled Drug Prescribers monthly amendments

5 Common File Structures

The majority of files ODS publish follow a standard structure and are provided in Comma Separated Value (.csv) formatted text files. Table 5a is a template, showing the standard structure. Section 6 provides full details for each individual file with a tailored file Specification.

Table 5a:

Column	Field Content	Max length	Notes
1.	Code	9	Unique identifier. Range from a single character to 9 characters, alpha numeric. Most codes avoid the use of characters B, I, O, S, U and Z. Note that the max length for each type of org code is listed under 'Code Format' within the relevant section each organisation type
2.	Name	100	Name of the Organisation, Site, Department or Practitioner
3.	National Grouping	3	
4.	High Level Health Geography	3	
5.	Address Line 1	35	
6.	Address Line 2	35	
7.	Address Line 3	35	
8.	Address Line 4	35	
9.	Address Line 5	35	
10.	Postcode	8	
11.	Open Date	8	ccyymmdd
12.	Close Date	8	ccyymmdd
13.	Null		Available for non-standard content
14.	Organisation Sub-Type Code	1	
15.	Parent Organisation Code	6	Code for an associated parent organisation where appropriate.
16.	Join Parent Date	8	ccyymmdd Date Parent association commenced (if field 15 is

Column	Field Content	Max length	Notes
			populated)
17.	Left Parent Date	8	ccyymmdd Date Parent association commenced (if field 15 is populated)
18.	Contact Telephone Number	12	Where available
19.	Null		Available for non-standard content
20.	Null		Available for non-standard content
21.	Null		Available for non-standard content
22.	Amended record indicator	1	Indicates whether record is new/amended since the last file issue 1 = Amended 0 = Not Amended
23.	Null		Available for non-standard content
24.	Null		Available for non-standard content
25.	Null		Available for non-standard content
26.	Null		Available for non-standard content
27.	Null		Available for non-standard content

6 Files in Detail - ODS Maintained Files

The following section lists detail for each of the files that the Organisation Data Service maintains centrally. It should be assumed that each file follows the content described in Table 5 a, where they differ will be stated below.

6.1 Eabeydispgp.csv

Description:

Abeyance and Dispersal GP Codes

Contains:

Usually, when a GP retires or leaves a practice, a successor is appointed prior to the departure of the outgoing GP. In such cases, if the GP in question holds their own 'list' of patients on the Practice and NHAIS systems, these are transferred to the new GP (referred to as the successor) using bulk transfer processes. There are, however, two circumstances where this is not possible:

Where a successor has yet to be appointed, the NHAIS system currently offers the facility to set the individual GP list to 'abeyance'. This leaves the patients technically registered with the departing GP until a successor can be obtained. In practice, the patients are usually still treated by the remaining partners in the practice, or sometimes a locum is employed temporarily by the practice. This process ensures the practice list is still calculated appropriately for payment.

When a successor is not actively being sought, the NHAIS dispersal function is used; patients registered with the GP are written to advising them to register with a new GP.

In order to ensure that NSTS and PDS are correct, it is necessary to set up Abeyance/Dispersal codes; these take the form of GP Practitioner format codes which relate to a practice rather than an individual GP, and ODS has responsibility for this.

How Maintained:

The NHS Prescription Service establish main contacts within CCGs whose role is to inform them of updates and additions to GPs within their area, in much the same way that ODS establish main contacts within the organisations that they code. Abeyance and Dispersal code requests are made by this contact directly to ODS.

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
Abeyance and Dispersal Codes	G	7	8	0-9	0-9	0-9	0-9	0-9	All Abeyance and Dispersal GP codes begin with 'G78'

File Format:

The eabeydispgp.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	
2	Name	100	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	A = Abeyance D = Dispersal

Column	Field Content	Size	Mandatory	Notes
15	Parent Organisation Code	6	Yes	Code for GP Practice this code is linked to
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Current Care Organisation	3	Yes	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.2 Earchive.csv

Description:

Archived Closed Organisations

Contains:

Data for organisations which have closed since 1991, excluding organisations closed within the current or previous financial year (when an organisation is closed it remains in its relevant current file for one financial year). Note that many of the organisations in the file belong to a type that is now obsolete entirely (e.g. Primary Care Groups) and so there is no corresponding 'current' file for them any longer.

The file includes everything apart from Egparc.csv and Epracarc.csv.

How Maintained:

As with the code format - the archive file contains many different organisation types and code formats, so rather than list their details here, users are advised to refer to that organisation type in the relevant section elsewhere in the document.

Code Formats:

Note that each of these organisation types is detailed further under its file's own section elsewhere in this document. Rather than list formatting information in this section (as the archive file is an amalgam of a number of different existing organisation types), users should refer to the appropriate section for that organisation type. Formatting information for obsolete types is no longer published but should users require this, they can contact ODS via the helpdesk and they will be happy to provide it.

File Format:

The earchive.csv file follows the standard 27 field format

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	
2	Name	100	Yes	
3	National Grouping	3	No	Linked Geographically
4	High Level Health Geography	3	No	Linked Geographically
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	No	
11	Open Date	8	Yes	
12	Close Date	8	Yes	
13	Null	0	No	
14	Organisation Sub-Type Code	1	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
18	Contact Telephone Number	12	No	
19	Contact Name	50	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Wave Number	2	No	applies to Old NHS Trust Records Only. this is based on the open Date of the Record. If the open date is prior to 2 April 1991, this value is set to 01 This definition applies to English and Welsh NHS Trusts only.
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.3 Eauth.csv

Description:

Government Office Regions, NHS England Commissioning Regions and NHS England Regions (Geography)

Contains:

Codes for: NHS England Commissioning Regions and NHS England Regions (Geography) in England, plus codes for Government Office Regions in England and Wales. It also lists a number of high-level Welsh organisations. This data is for current organisations, plus data for organisations that have closed in the current or previous financial year.

How Maintained:

NHS England Commissioning Regions and NHS England Regions (Geography) are not legal entities; they are sub-divisions of NHS England. Information on these entities is supplied directly to ODS by NHS England.

Government Office Region information is provided by the Office for National Statistics.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
National Grouping	Y	0-9	0-9			
High Level Health Authority	Q	0-9	0-9			
Government Office Region (GOR)	A-N, W					e.g. 'K'
NHS Wales Informatics Service	W	0	0			Note this code is used as 'PAN SHA' in many files against Welsh organisations (NWIS fulfil many of the same functions in Wales as a PAN SHA does in England)
National Assembly for Wales	W	0	1			
Health Commission Wales	W	0	1	H	C	

File Format:

The eauth.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	No	Linked Geographically
4	Null	0	No	
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	

Column	Field Content	Size	Mandatory	Notes
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	No	C=Specialised Commissioning Hub Region (Geography) S=Standard Region (Geography)
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Contact Name	50	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.4 Ebranchs.csv

Description:

GP Branch Surgeries

Contains:

Codes for GP branch surgeries in England. Data for GPs and GP Surgeries has traditionally been supplied by the NHS Prescription Service of the NHS Business Services Authority; however this data only includes main surgeries - the more peripheral branch surgeries that these practices often run are not included in the NHS Prescription Service data. It is the responsibility of the ODS to maintain this information.

How Maintained:

Requests for Branch Surgery codes are logged with the ODS by users within the CCG.

The NHS Prescription Service relies on their contacts within CCGs to inform them of updates and additions to GP Practices within their area. This updating is carried out to the NHS Prescription Service's systems on an ongoing basis, with the NHS Prescription Service supplying updated files to ODS for publication once a month - these files are also uploaded to the ODS database, where they are used to provide parent practices to the Branch Surgeries that ODS code.

Code Formats:

Branch surgery codes are allocated using the existing NHS Prescription Service GP Practice code for the parent surgery (see practice file - epracur.csv), to which a further three numbers are added to define each branch e.g. 001, 002 etc:

Organisation Type	Character Positions									Notes / Comments
	1	2	3	4	5	6	7	8	9	
GP Branch Surgeries	A-H, J-N, P-W and Y	0-9	0-9	0-9	0-9	0-9	0-9	0-9	0-9	First 6 characters denote parent GP Practice

File Format:

The ebranches.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	9	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	

Column	Field Content	Size	Mandatory	Notes
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Parent Organisation Code	6	Yes	Code for the GP Practice that runs the Branch Surgery
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	GOR Code	1	Yes	Government Office Region Code Linked Geographically
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.5 Ecare.csv

Description:

NHS Care Trusts and Sites

Contains:

Care Trust and Care Trust Site data. Ecare.csv contains both parent organisations and sites. All three Care Trust files follow the same format and conventions, although field 14 is only populated for parent codes and field 15 is only populated for site codes. This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. Care Trusts only exist in England.

How Maintained:

Care Trusts are statutory organisations. As such, any establishment, dissolution or changes to the name of Care Trusts are published in a Statutory Instrument, which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on Care Trust sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to that organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
NHS Care Trusts	T	A-Y,0-9	A-Y,0-9			
NHS Care Trust Sites	T	A-Y,0-9	A-Y,0-9	A-Y,0-9	A-Y,0-9	First three characters denote owning Care Trust

File Format:

The ecare.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	No	
6	Address Line 2	35	No	

Column	Field Content	Size	Mandatory	Notes
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	No	P = PCT Derived T = NHS Trust Derived
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	GOR Code	1	Yes	Government Office Region Code Linked Geographically
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.6 Ecarehomehq.csv

Description:

Care Home Headquarters

Contains:

Care Home HQ data. A standard across ODS data is to maintain a parent-child structure between organisations and their sites, building up a picture of the organisational hierarchy of the NHS. In the 'Care Homes' files, field 15 identifies the owning organisation of each individual Care Home organisation - in other words, their 'corporate parent'. In the case of single site organisations, where the one location effectively takes on the role of owning organisation or 'HQ' and that of an operating site, the entity will be represented within both files.

How Maintained:

The ODS obtains care home and care home HQ data from a third-party supplier. This supplier is a leading internet publisher in the travel, care home, day nursery and racing sectors, and also specialises in publishing hardcopy guides and maps. This supplier maintains a database of all the care homes in the UK.

All care homes are required by law to be registered with at least one of three regulatory bodies in the sector. The publisher obtains extracts from each of these bodies and identifies new care homes, closures and changes, using this information to update its database appropriately. Several other additional procedures are used, including a monthly email sent to care homes requesting they update their details, questionnaires, data on undelivered mail from the five industry magazines (these all use the data to send out their products), monitoring of the industry press and information from property agents. In addition, care homes provide updates directly to the publisher in order to maintain their listings in their products.

This data is published in files within the existing ODS data, which ensures the supply of a reliable dataset to allow care home identification within systems and services throughout the NHS and those of its stakeholders.

Code Formats:

Organisation Type	Character Positions				Notes / Comments
	1	2	3	4	
Care Home HQ	A,C,D	A-9	A-9	A-9	

File Format:

The Ecarehomehq.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	4	Yes	
2	Name	100	Yes	Name of the Organisation
3	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
4	Null	0	No	
5	Address Line 1	35	Yes	This must not contain the same information as the Organisation Name field
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	Town/City
9	Address Line 5	35	Yes	County
10	Postcode	8	Yes	
11	Open Date	8	Yes	Open date of organisation
12	Close Date	8	No	Close date of organisation
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Indicates whether record is new/amended since the last file issue 1 = Amended 0 = Not Amended
23	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Country	2	No	1 = England 2 = Scotland 3 = Wales 4 = Northern Ireland 5 Isle of Man 10 = Channel Islands

6.7 Ecarehomesite.csv

Description:

Care Home Sites

Contains:

Care Home site data. In the 'Care Homes' files, field 15 identifies the owning organisation of each individual Care Home organisation - in other words, their 'corporate parent'. In the case of single site organisations, where the one location effectively takes on the role of owning organisation or 'HQ' and that of an operating site, the entity will be represented within both files.

How Maintained:

The ODS obtains care home and care home HQ data from a third-party supplier. This supplier is a leading internet publisher in the travel, care home, day nursery and racing sectors, and also specialises in publishing hardcopy guides and maps. This supplier maintains a database of all the care homes in the UK.

All care homes are required by law to be registered with at least one of three regulatory bodies in the sector. The publisher obtains extracts from each of these bodies and identifies new care homes, closures and changes, using this information to update its database appropriately. Several other additional procedures are used including a monthly email sent to care homes requesting they update their details, questionnaires, data on undelivered mail from the five industry magazines (these all use the data to send out their products), monitoring of the industry press and information from property agents. In addition, care homes provide updates directly to the publisher in order to maintain their listings in their products.

This data is published in files within the existing ODS data, which ensures the supply of a reliable dataset to allow care home identification within systems and services throughout the NHS and those of its stakeholders.

Code Formats:

Organisation Type	Character Positions	Notes / Comments
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Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Care Home Site	V	L-N	A-Y,0-9	A-Y,0-9	A-Y,0-9	

File Format:

The Ecarehomesite.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	Name of the Organisation
3	National Grouping	3	No	Linked Geographically
4	High Level Health Geography	3	No	Linked Geographically
5	Address Line 1	35	Yes	This must not contain the same information as the Organisation Name field
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	Town/City
9	Address Line 5	35	Yes	County
10	Postcode	8	Yes	
11	Open Date	8	Yes	Open date of organisation
12	Close Date	8	No	Close date of organisation
13	Null	0	No	
14	Null	0	No	
15	Parent Organisation Code	4	Yes	
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	No	

Column	Field Content	Size	Mandatory	Notes
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	No	Indicates whether record is new/amended since the last file issue 1 = Amended 0 = Not Amended
23	Null	0	No	
24	Current Care Organisation	3	No	Primary Care Organisation
25	Null	0	No	
26	Null	0	No	
27	Country	2	No	1 = England 2 = Scotland 3 = Wales 4 = Northern Ireland 5 = Isle of Man 10 = Channel Islands

6.8 Ecarehomesucc.csv

Description:

Care Home Successors

Contains:

Care Home Succession data. Essentially this is a mapping file which maintains links between organisations and sites that have closed and been succeeded by another.

How Maintained:

The ODS obtains care home and care home HQ data from a third-party supplier. This supplier is a leading internet publisher in the travel, care home, day nursery and racing sectors, and also specialises in publishing hardcopy guides and maps. This supplier maintains a database of all the care homes in the UK.

All care homes are required by law to be registered with at least one of three regulatory bodies in the sector. The publisher obtains extracts from each of these bodies and identifies new care homes, closures and changes, using this information to update its database appropriately. Several other

additional procedures are used, including a monthly email sent to care homes requesting they update their details, questionnaires, data on undelivered mail from the five industry magazines (these all use the data to send out their products), monitoring of the industry press and information from property agents. In addition, care homes provide updates directly to the publisher in order to maintain their listings in their products.

This data is published in files within the existing ODS data, which ensures the supply of a reliable dataset to allow care home identification within systems and services throughout the NHS and those of its stakeholders.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Care Home Site	V	L-N	A-Y,0-9	A-Y,0-9	A-Y,0-9	

File Format:

The ecarehomesucc.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Successor Organisation Code	5	Yes	
3	Successor Reason Code	1	Yes	F = FMR code change O = Org. type change R = Reconfiguration (i.e. merger/split within the same organisation type).
4	Succession Effective Date	8	Yes	
5	Succession Indicator	1	No	blank = No further succession F = Further succession X = Closed succession

6.9 Eccg.csv

Description:

Clinical Commissioning Groups (CCG)

Contains:

Eccg.csv contains parent CCGs. This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. CCGs exist only in England.

How Maintained:

CCGs are statutory organisations. As such, any establishment, dissolution or changes to the name of CCGs are published in a Statutory Instrument, which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on CCG Sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to an organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions			Notes / Comments
	1	2	3	
Clinical Commissioning Groups	0-9	0-9	A-Y	

File Format:

The Eccg.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	3	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	

Column	Field Content	Size	Mandatory	Notes
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	H = CB Commissioning hub C = Standard CCG
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Indicates whether record is new/amended since the last file issue 1 = Amended 0 = Not Amended
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.10 Eccgsite.csv

Description:

Clinical Commissioning Group (CCG) Sites

Contains:

Eccgsite.csv contains just CCG sites. This data is for current organisations, plus data for organisations that have closed in the current or previous financial year.

How Maintained:

Information on CCG Sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to an organisation can be carried out, without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Clinical Commissioning Group Sites	0-9	0-9	A-Y	A-Y	A-Y	First three characters denote owning CCG

File Format:

The Eccgsite.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	First 3 characters denote owning CCG
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
15	Parent Organisation Code	3	Yes	Clinical Commissioning Group Identifier
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Indicates whether record is new/amended since the last file issue 1 = Amended 0 = Not Amended
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.11 Ecsu.csv

Description:

Commissioning Support Units (CSU)

Contains:

Ecsu.csv contains parent CSUs and Data Management and Integration Centres (DMIC).

DMICs will collate commissioning intelligence pertaining to a number of CCGs, and provide this to other elements of the health service infrastructure including other CSUs. The structure of DMICs is varied; some are hosted by a subset of the CSUs, others are stand-alone organisations. A subtype will be applied to DMICs to indicate them. The subtype indicator will be held in field 14 of the CSU release file.

This data is for current organisations, plus data for organisations that have closed in the current or previous financial year.

How Maintained:

As hosts of the CSUs until April 2016, NHS England provided ODS with the initial set of reference data for CSUs. However, following the publication of this initial set of CSU reference data, ODS will rely on the individuals and organisations that are assigned the codes, to advise them of any changes in the details to the CSU parents/sites.

Code Formats:

Organisation Type	Character Positions			Notes / Comments
	1	2	3	
Commissioning Support Units	0	A-Y	A-Y	

File Format:

The Ecsu.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	3	Yes	
2	Name	100	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	C = CSU D = DMIC
15	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Indicates whether record is new/amended since the last file issue 1 = Amended 0 = Not Amended
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.12 Ecsusite.csv

Description:

Commissioning Support Unit (CSU) Sites

Contains:

Ecsusite.csv contains just CSU sites. This data is for current organisations, plus data for organisations that have closed in the current or previous financial year.

How Maintained:

As hosts of the CSUs until April 2016, NHS England provided ODS with the initial set of reference data for CSUs. However, following the publication of this initial set of CSU reference data, ODS will rely on the individuals and organisations that are assigned the codes, to advise them of any changes in the details to the CSU parents/sites.

Code Formats:

Organisation Type	Character Positions	Notes / Comments
-------------------	---------------------	------------------

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Commissioning Support Unit Sites	0	A-Y	A-Y	A-Y,0-9	A-Y,0-9	First three characters denote owning CSU

File Format:

The Ecsusite.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	First 3 characters denote owning CSU
2	Name	100	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Parent Organisation Code	3	Yes	Commissioning Support Unit Identifier
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	No	

Column	Field Content	Size	Mandatory	Notes
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Indicates whether record is new/amended since the last file issue 1 = Amended 0 = Not Amended
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.13 Ect.csv

Description:

NHS Care Trusts

Contains:

Care Trust data - Ect.csv contains only the parent organisations. All three Care Trust files follow the same format and conventions, although field 14 is only populated for parent codes (thus not found in the ectsite file) and field 15 is only populated for site codes (thus not found in the ect file). This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. Care Trusts only exist in England.

How Maintained:

Care Trusts are statutory organisations. As such, any establishment, dissolution or changes to the name of Care Trusts are published in a Statutory Instrument, which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on Care Trust sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to that organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions			Notes / Comments
	1	2	3	
NHS Care Trusts	T	A-Y,0-9	A-Y,0-9	

File Format:

The ect.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	3	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	P = PCT Derived T = NHS Trust Derived Populated for Parent records only
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	GOR Code	1	Yes	Government Office Region Code Linked Geographically
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.14 Ectsite.csv

Description:

NHS Care Trust Sites

Contains:

Care Trust Site data - Ectsite.csv contains only the sites. All three Care Trust files follow the same format and conventions, although field 14 is only populated for parent codes (thus not found in the ectsite file) and field 15 is only populated for site codes (thus not found in the ect file). This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. Care Trusts only exist in England.

How Maintained:

Care Trusts are statutory organisations. As such any establishment, dissolution or changes to the name of Care Trusts are published in a Statutory Instrument which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on Care Trust sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to that organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions	Notes / Comments
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Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
NHS Care Trust Sites	T	A-Y,0-9	A-Y,0-9	A-Y,0-9	A-Y,0-9	First three characters denote owning Care Trust

File Format:

The ectsite.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	No	X = NHS PS Hospital ePACT Site
15	Parent Organisation Code	3	Yes	
16	Null	0	No	
17	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	GOR Code	1	Yes	Government Office Region Code Linked Geographically
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.15 Educate.csv

Description:

Education Establishments

Contains:

Code for Education establishments responsible for leading planning and education commissioning, ensuring the security of supply of the local health and care workforce and supporting national workforce priorities set by Health Education England. Previously this was lead by organisations called Deaneries but these organisations were replaced by Local Education and Training Boards in 2013. This data is for current organisations, plus data for organisations that have closed in the current or previous financial year.

How Maintained:

Information on Deaneries is relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the parent code or site codes can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Education Establishments	Y	D	F	A-Y,0-9	A-Y,0-9	e.g. YDF01

Organisation Type	Character Positions					Notes / Comments
(Deaneries)						

File Format:

The educate.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically W00 for Welsh Records
4	High Level Health Geography	3	Yes	Linked Geographically Q99 for Welsh Records
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	

Column	Field Content	Size	Mandatory	Notes
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.16 Egmcmem.csv

Description:

A snapshot mapping, generated weekly, between General Medical Council (GMC) Reference Numbers and primary Prescriber Identifiers (otherwise known as GNC / GMP codes) for GPs.

Contains:

GMC Reference Number allocated by the General Medical Council, given name, surname and primary Prescriber Identifier allocated by the NHS Prescription Service to GPs.

It should be noted that there is also a Date Stamp field within the file; this specifies the date on which the snapshot of data was taken. Users should be aware that it is on this date that the data is most accurate.

How Maintained:

The original mapping between the GMCs and Prescriber Identifiers is supplied to ODS by HSCIC's Workforce Team. ODS apply several rules to the data prior to its publication;

- 1) The data only includes a mapping between a GMC number and the primary Prescriber Identifier (the code representing the GP's current registered/main Practice).
- 2) The data only includes GP's for whom the GMC hold a status of "Registered with Licence".
- 3) The data only includes records that are present in all three of the following;
 - a) the original workforce extract updated monthly,
 - b) the GMC data set supplied daily to ODS and,
 - c) the NHS Prescription Service dataset supplied weekly to ODS.

This ensures that the snapshot of data is as accurate as possible in an attempt to publish current GP's that are "registered to Practice". However it does mean that there will be some examples where there could be missing data, for example, very recent GP registrations with the GMC that have not yet obtained a Prescriber Identifier from the NHS Prescription Service.

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
General Medical Council reference number (GMC)	0-9	0-9	0-9	0-9	0-9	0-9	0-9		
Current GP Practitioners in England, Wales, IOM and the Channel Islands (Prescriber Identifiers)	G	0-9	0-9	0-9	0-9	0-9	0-9	0-9	

File Format:

The egmcmem.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	GMC Reference Number	7	Yes	
2	Given Name	255	Yes	
3	Surname	255	Yes	
4	GNC/Prescriber ID	8	Yes	
5	Date Stamp	8	Yes	Date when the snapshot of data was generated. (YYYYMMDD)

6.17 Ehospice.csv

Description:

Hospices in England, Wales, Isle of Man and the Channel Islands

Contains:

Two organisation types, NHS Trust and Non-NHS Organisation, are able to have a classification or 'Subtype' added to them which denotes that they offer Hospice Services. The ehospice.csv file publishes those NHS Trusts and Non-NHS Organisations that hold this Subtype together in the one file. This is in addition to them appearing in their own dedicated file (e.g. etrust.csv and enonnhs.csv).

The file contains data for organisations in England, Wales, Isle of Man and the Channel Islands and is for current organisations, plus data for organisations that have closed in the current or previous financial year.

How Maintained:

Data in the hospice file is maintained as for the NHS Trusts and Non-NHS Organisations (etrust.csv and enonnhs.csv).

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
NHS Trust Hospices in England, Wales, IOM and the Channel Islands	R	A-9	A-9			
Non NHS Hospices in England, Wales, IOM and the Channel Islands	8	A-Y,0-9	A-Y,0-9	A-Y,0-9	A-Y,0-9	

File Format:

The ehospice.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	No	Linked Geographically W00 for Welsh records, blank for other Home Countries
4	High Level Health Geography	3	No	Linked Geographically Q99 for Welsh records, blank for other Home Countries
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	

Column	Field Content	Size	Mandatory	Notes
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	H = Hospice
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.18 Eiom.csv

Description:

Isle of Man organisations

Contains:

Isle of Man Government Department, Directorates and Sites, including the two Isle of Man hospitals. Note that GP and GP Practice data for the Isle of Man are already included within the NHS Prescription Service files and dental data is in the NHS Dental Services files.

How Maintained:

Data in the eiom.csv file is supplied by the Isle of Man Department of Health and Social Security (DHSS), although ODS are responsible for generating, maintaining and publishing the codes.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
IoM Government Department	Y	J	A-Y,0-9			e.g. YJ1
IoM Government Directorate	Y	K	A-Y,0-9			e.g. YK1
IoM Government Directorate Site	Y	K	A-Y,0-9	A-Y,0-9	A-Y,0-9	e.g. YK101 First three characters denote parent IoM Government Directorate

File Format:

The eiom.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	Beginning 'YJ' or 'YK' Can be both 3 and 5 digits in length
2	Name	100	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	

Column	Field Content	Size	Mandatory	Notes
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	No	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.19 Ejustice.csv

Description:

Justice Organisations in England and Wales

Contains:

A standard set of unique identification codes for Justice entities including Prisons, Police Stations, Constabularies, Courts, Young Offender Institutions, Secure Training Centres, Secure Children’s Homes, Immigration Removal Centres and Sexual Assault Referral Centres in England and Wales.

The data is for current organisations, plus data for organisations that have closed in the current or previous financial year.

How Maintained:

ODS obtain Justice Organisation information from the Ministry of Justice. The Ministry of Justice publish a list of Justice Organisations which ODS use to check the validity of requests for new organisation codes. If an entity is not present within this publication ODS contact the Ministry of Justice directly to check its validity before coding the new entity.

Code Formats:

Organisation Type	Character Positions			Notes / Comments
	1	2	3	
Justice Organisations	V,W	A-Y	0-9	

File Format:

The Ejustice.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	3	Yes	
2	Justice Estate Name	100	Yes	
3	National Grouping Code	3	Yes	Linked Geographically
4	High Level Health Geography Code	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
14	Residency Indicator	2	No	RI = Residential Institution RJ = Non-Residential Institution
15	Parent Organisation Code	3	No	Applies to Police Custody Suites only to denote the responsible Constabulary
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Indicates whether record is new/amended since the last file issue 1 = Amended 0 = Not Amended
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Primary Role	2	Yes	PN = Prison JA = Young Offender Institution JB = Secure Training Centre JC = Secure Children's Home JD = Immigration Removal Centre JE = Constabulary JF = Police Custody Suite JG = Courts JH = Sexual Assault Referral Centre
27	Null	0	No	

6.20 Enonnhs.csv

Description:

Non-NHS Organisations

Contains:

Independent Providers: Registered and Non-Registered Non-NHS Organisations in England, Wales, Northern Ireland, Isle of Man and Channel Islands, including current organisations and data for organisations that have closed in the current or previous financial year. Where a record appears to be applied to an individual, it should be seen as representing them in an organisational capacity. Examples of the types of records found in the file include independent hypnotherapists, medical consultants working privately outside of the NHS, nursing homes, private practices and clinics.

Generally an Independent Provider Code is required due to the organisation having had some contact with the NHS; for instance having taken a referral, and therefore requiring a code that can be used to identify them within NHS systems.

How Maintained:

Organisations contact ODS themselves to request their own Independent Provider code. ODS allocate the codes in chronological order as and when they are requested.

As with most NHS organisation codes, ODS rely on the individuals and organisations that are assigned the codes to advise them of changes in details. However, due to the diversity of the types of organisation and individual within the enonnhs.csv file, this alone is not considered sufficient. ODS also perform occasional update exercises, sending a letter to all code holders requesting confirmation of their details and that the code is still required. The last of these was performed at the end of 2005.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Non-NHS Organisations in England, IOM and the Channel Islands	8	A,C-H,J-N,P-R,T,V,Y	A-Y,0-9	0-9	0-9	
Non-NHS Organisations in Wales	8	W	A-Y,0-9	0-9	0-9	

File Format:

The enonnhs.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	No	Linked Geographically W00 = Welsh records Blank = other Home Countries
4	High Level Health Geography	3	No	Linked Geographically Q99 = Welsh records Blank = other Home Countries

Column	Field Content	Size	Mandatory	Notes
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	R = Registered Non-NHS Provider N = Non-Registered Non-NHS Provider
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
26	Null	0	No	
27	Null	0	No	

6.21 Ensa.csv

Description:

NHS Support Agencies and Shared Services

Contains:

NHS Support Agencies in England: including current organisations and data for organisations that have closed in the current or previous financial year. These take the form of ‘Shared Services’ and ‘Health Informatics Services’, which are formed when two or more organisations that work closely together geographically and operationally, decide to centralise and merge common services (such as Human Resources, IT or Finance Departments).

How Maintained:

Information on NHS Support Agencies is relayed to ODS via the organisations in question. Any request for a new code requires the submission of a form which requires the organisation’s Chief Executive’s signature; this acts as a means of verifying the existence of the organisation. Any other future changes are related by an established ODS contact within the organisation. No changes to the records associated to that organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
NHS Support Agencies and Shared Services	Y	D	D	A-Y,0-9	A-Y,0-9	e.g. YDD01

File Format:

The ensa.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically

Column	Field Content	Size	Mandatory	Notes
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
27	Null	0	No	

6.22 Eopthq.csv

Description:

Optical Headquarters

Contains:

Optical HQ data. This information has been collated by the ODS using data supplied directly by the Optical sector.

It should be noted that ODS make no effort in the coding of these entities, to confirm registration or approval by the General Optical Council and the allocation of the codes should not be viewed as an indication of such in any way.

How Maintained:

Optical data was initially collated through requests for information sent directly to Opticians' premises by letter, using a baseline of information obtained from the various representative bodies of the Ophthalmic sector. ODS are aware of an issue at present with the currency and accuracy of the optical sector data; it was originally envisaged that, following the initial collection exercise, the optical sector itself would provide updates direct to the ODS (with additional input from CCGs), but some unforeseen factors have prevented a robust feed from developing in this way as quickly as was expected. It is still expected that this sort of feed to maintain the data will develop in the future; however in the interim, ODS are researching the possibility of improving the data quality through some comparison with data from other HSCIC systems.

Code Formats:

Organisation Type	Character Positions				Notes / Comments
	1	2	3	4	
Optical HQ	T	0-9	A-Y,0-9	A-Y,0-9	

File Format:

The Eopthq.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	4	Yes	
2	Name	100	Yes	
3	Null	0	No	
4	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Contact Name	50	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
27	Null	0	No	

6.23 Eoptsite.csv

Description:

Optical Sites

Contains:

Optical Site data. This information has been collated by the ODS using data supplied directly by the Optical sector.

It should be noted that ODS make no effort in the coding of these entities, to confirm registration or approval by the General Optical Council and the allocation of the codes should not be viewed as an indication of such in any way.

How Maintained:

Optical data was initially collated through requests for information sent directly to Opticians premises by letter, using a baseline of information obtained from the various representative bodies of the Ophthalmic sector. ODS are aware of an issue at present with the currency and accuracy of the optical sector data; it was originally envisaged that, following the initial collection exercise, the optical sector itself would provide updates direct to the ODS (with additional input from CCGs), but some unforeseen factors have prevented a robust feed from developing in this way as quickly as was expected. It is still expected that this sort of feed to maintain the data will develop in the future; however in the interim, ODS are researching the possibility of improving the data quality through some comparison with data from other HSCIC systems.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Optical Site	T	P,Q	0-9	A-Y,0-9	A-Y,0-9	

File Format:

The Eoptsite.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	
4	High Level Health Geography	3	Yes	

Column	Field Content	Size	Mandatory	Notes
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Parent Organisation Code	4	Yes	
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	No	
18	Contact Telephone Number	12	No	
19	Contact Name	50	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Current Care Organisation	3	Yes	
25	Null	0	No	
26	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
27	Null	0	No	

6.24 Eother.csv

Description:

Several different organisation types which either did not warrant their own dedicated file at the point of creation, or did not easily fit within an existing file.

Contains:

Codes for: Local Service Providers (LSP), LSP Sites, Cancer Networks, Special Health Authority sites (see espha.csv for parent organisations), Other Statutory Authorities (OSA), OSA Sites, Executive Agencies of the Department of Health, Executive Agency Programmes, Executive Agency Programme Departments, Executive Agency Sites, Government Departments, Government Department Sites, Public Health Observatories, Cancer Registries, Channel Island Health Organisations,

Military Hospitals, Clinical Networks, Application Service Providers, National Application Service Providers (NASP), NHS England Region (Geography) Sites.

How Maintained:

As Statutory Authorities, any organisations of type 'Other Statutory Authorities' have an SI published for any establishment, dissolution or name changes, which is released on to the Government website of the Office for Public Sector Information. The ODS team check this website daily and implement any changes required.

Information on changes to all the other organisation types in the eother file, plus minor changes to OSAs, is relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to that organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
Local Service Provider (LSP)	L	S	P	0-9	0-9				e.g. LSP01
Local Service Provider (LSP) Site	L	S	P	0-9	0-9	0-9	0-9		e.g. LSP0101 First five characters denote LSP
Cancer Network	N	0-9	0-9						e.g. N01
Special Health Authority (SpHA) Site	T	1	0-9	0-9	A-Y,1-9				
Other Statutory Authority (OSA)	X	0-9	0-9						e.g. X16

Organisation Type	Character Positions								Notes / Comments
Other Statutory Authority (OSA) Site	X	0-9	0-9	0-9	0-9				e.g. X1601 First three characters denote owning OSA
Executive Agency	X	0-9	0-9						e.g. X09
Executive Agency Programme	X	0-9	0-9	0-9	0-9	0-9			e.g. X09001 First three characters denote Executive Agency
Executive Agency Programme Department	X	0-9	0-9	0-9	0-9	0-9	A-Y	A-Y	e.g. X09001AA First six characters denote Executive Agency Programme
Executive Agency Site	X	0-9	0-9	0-9					e.g. X0901 First three characters denote Executive Agency
Government Department	X	A-Y	A-Y						e.g. XDA
Government Department Site	X	A-Y	A-Y	0-9	0-9				e.g. XDA01 First three characters denote Government Department
Public Health Observatory	X	P	0	0-9	0-9				e.g. XP001
Cancer Registry	Y	A-Y,0-9	A-Y,0-9	A-Y,0-9	A-Y,0-9				e.g. Y0401
Channel Island/Isle of Man Health Authority	Y	A	C, D, E and F						e.g. YAC
Military Hospitals	X	M	D	A-Y	A-Y,0-9				e.g. XMDA1
Clinical Network	Y	D	G	0-9	0-9	0-9			e.g. YDG01
National Application Service Provider (NASP)	Y	E	A-Y,0-9						e.g. YEA
Application Service Provider (ASP)	Y	G	M	A-Y,0-9	A-Y,0-9				e.g. YGM01
Application Service Provider (Not to be	Y	G	A-Y						e.g. YGA This organisation type is now frozen. The

Organisation Type	Character Positions							Notes / Comments
Used)								format originally chosen was found to be unsuitable – all new ASPs are now coded using the above format. The existing codes however, are still required, so remain in the file. No new codes will be assign
Non Statutory NHS Organisation	Y	A	0-9					e.g. YA1

File Format:

The Eother.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	First character = "L", "T", "X", "N", "Q" or "Y"
2	Name	100	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
14	Null	0	No	
15	Parent Organisation Code	5	No	Only SpHA Site records have a parent recorded. First Character = 'T'
16	Null	0	No	
17	Null	0	No	
18	Null	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.25 Epharmacyhq.csv

Description:

Pharmacy Headquarters Organisations

Contains:

Codes for Pharmacy Headquarters organisations (dispensary owners) in England. Each Pharmacy HQ can be linked to many Dispensaries.

How Maintained:

Data for dispensaries is supplied by the NHS Prescription Service; however in order that the data be structured to fit with other organisation data that the ODS publish, parent HQ organisations are also required. It is the responsibility of the ODS to maintain this information.

The Prescription Service relies on their contacts within CCGs to inform them of updates and additions to Dispensaries within their area. This updating is carried out to the Prescription Service's

systems on an ongoing basis, with the Prescription Service supplying updated files to ODS. The ODS team load the dispensary data from the Prescription Service to a bespoke database, which is used to identify new dispensaries and either assign them to an existing HQ, or create new HQ codes when required.

This database is then used to create the publication files for both the dispensary.csv and pharmacyhq.csv files.

Code Formats:

Organisation Type	Character Positions				Notes / Comments
	1	2	3	4	
Pharmacy Headquarters Organisations	P	A-Y,0-9	A-Y,0-9	A-Y,0-9	

File Format:

The pharmacyhq.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	4	Yes	
2	Name	100	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Set to '1' Full extract supplied each time, amendments not flagged
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.26 Ephp.csv

Description:

Independent Sector Healthcare Providers

Contains:

Ephp.csv contains parent Independent Sector Healthcare Providers (ISHPs). Both ISHP files follow the same format and conventions, although fields 14 and 15 are only populated for site records (thus not found in the ephp file). This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. It includes organisations based in England although some of the sites are located in Wales.

Note that ISHPs are considered slightly different from those organisations represented in the Non-NHS Organisations file (enonnhs.csv), in that they are confined to the large private sector healthcare companies which are contracted by the NHS, e.g. BUPA or Nuffield for. The other Non-NHS file is used for smaller private concerns which may take the odd GP referral, such as hypnotherapists.

How Maintained:

Information on ISHPs and their sites are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to that organisation can be carried out, without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions			Notes / Comments
	1	2	3	
Independent Sector Healthcare Providers	A,B,D,G,I,K,L ,M,N,O,S,U, V,W	A-Y	A-Y,0-9	

File Format:

The ephp.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	3	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.27 Ephpsite.csv

Description:

Independent Sector Healthcare Provider Sites

Contains:

Ephpsite.csv contains Independent Sector Healthcare Provider Sites (ISHPs). Both ISHP files follow the same format and conventions, although fields 14 and 15 are only populated for site records (thus not found in the ephp file). This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. It includes organisations based in England, although some of the sites are located in Wales.

Note that ISHPs are considered slightly different from those organisations represented in the Non-NHS Organisations file (enonnhs.csv), in that they are confined to the large private sector healthcare companies which are contracted by the NHS, e.g. BUPA or Nuffield. The other Non-NHS file is used for smaller private concerns which may take the odd GP referral, such as hypnotherapists.

How Maintained:

Information on ISHPs and their sites are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records

associated to that organisation can be carried out, without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Independent Sector Healthcare Provider Sites	A,B,D,G,I,K,L,M,N,O,S,U,V,W	A-Y	A-Y,0-9	A-Y,0-9	A-Y,0-9	First three characters denote owning ISHP

File Format:

The ephsite.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	A = Social Enterprise M = Treatment Centre E = Independent Sector Hospital R = Registered under Part 2 of the

Column	Field Content	Size	Mandatory	Notes
				Care Standards Act 2000
15	Parent Organisation Code	3	Yes	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.28 Eplab.csv

Description:

Pathology Laboratories

Contains:

Pathology Laboratory data. This data is for current organisations, plus data for organisations that have closed in the current or previous financial year, based in England. Pathology Labs are based within NHS Trusts so a link to a Trust is provided against each record in the file.

How Maintained:

Information on Pathology Laboratories was collated from the NHS Information Authority and is kept up to date by the ODS team on advice from the hosting NHS Trusts.

Code Formats:

Organisation Type	Character Positions	Notes / Comments
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Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Pathology Laboratories	6	9	A-9	A-9	A-9	

File Format:

The eplab.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Parent Organisation Code	3	No	Relationship to NHS Trust
16	Null	0	No	
17	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.29 Eprison.csv

Description:

Prisons in England and Wales

Contains:

Codes for Prisons in England and Wales. This data is for current organisations, plus data for organisations that have closed in the current or previous financial year.

How Maintained:

ODS obtain prison information from the Prison Health team within the Department of Health. The listing is checked once a year, to ensure it is up to date and Prison Health advise ODS of any closures or openings as and when they occur.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Prisons in England and Wales	Y	D	E	A-Y,0-9	A-Y,0-9	

File Format:

The eprison.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	

Column	Field Content	Size	Mandatory	Notes
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.30 Espha.csv

Description:

Special Health Authorities

Contains:

Codes for Special Health Authorities in England (note that Special HAs tend to be national organisations rather than administering a particular area of the country). This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. Note also that ODS code sites for Special Health Authorities, these can be found in the eother.csv file.

How Maintained:

Special Health Authorities are statutory organisations. As such, any establishment, dissolution or changes to their name are published in a Statutory Instrument, which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on Special Health Authorities is relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to that organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Special Health Authorities	T	1	0-9	0-9	0	

File Format:

The epsha.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
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Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	

Column	Field Content	Size	Mandatory	Notes
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.31 Etr.csv

Description:

NHS Trusts

Contains:

Etr.csv contains parent NHS Trusts. All three NHS Trust files follow the same format and conventions, although fields 14 and 15 are only populated for NHS Trust Site records (thus found only in the ets file). This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. NHS Trusts exist in England and Wales.

How Maintained:

NHS Trusts are statutory organisations. As such, any establishment, dissolution or changes to the name of NHS Trusts are published in a Statutory Instrument which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on Trust Sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to an organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions			Notes / Comments
	1	2	3	
NHS Trusts	R	A-9	A-9	

File Format:

The etr.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	3	Yes	

Column	Field Content	Size	Mandatory	Notes
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
24	GOR Code	1	Yes	Government Office Region Code Linked Geographically
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.32 Etreat.csv

Description:

Treatment Centres

Contains:

NHS Trust Sites and Independent Sector Healthcare Provider Sites are able to have a classification or 'Subtype' added to them which denotes that they are Treatment Centres. The etreat.csv file publishes those NHS Trust Sites and ISHP Sites that hold this Subtype, together in the one file. This is in addition to them appearing in their own dedicated file (e.g. ets.csv and ephpsite.csv).

The file contains data for organisations in England and Wales and is for current organisations, plus data for organisations that have closed in the current or previous financial year.

How Maintained:

Data in the file is maintained as for the NHS Trust Sites, Independent Sector Healthcare Provider Site and Primary Care Trust Site organisations (see etrust.csv, ephpsite.csv and epctsite.csv).

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
NHS Trust Treatment Centre	R	A-9	A-9	A-9	A-9	e.g. RHU01 (NHS Trust Site type)
Primary Care Trust Treatment Centre	5	A-Y,0-9	A-Y,0-9	A-9	A-9	e.g. 5AA01 (PCT Site type)
Independent Sector Treatment Centre	N	A-Y	A-Y,0-9	A-Y,0-9	A-Y,0-9	e.g. NT101 (ISHP Site type)

File Format:

The etreat.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	

Column	Field Content	Size	Mandatory	Notes
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	M = Treatment Centre
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.33 Etrust.csv

Description:

NHS Trusts and Sites

Contains:

Etrust.csv contains the NHS Trust parent codes and sites. All three NHS Trust files follow the same format and conventions, although fields 14 and 15 are only populated for NHS Trust Site records (thus found only in the ets file). This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. NHS Trusts exist in England and Wales.

How Maintained:

NHS Trusts are statutory organisations. As such, any establishment, dissolution or changes to the name of NHS Trusts are published in a Statutory Instrument which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on Trust Sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to an organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
NHS Trusts	R	A-9	A-9			
NHS Trust Sites	R	A-9	A-9	A-9	A-9	First three characters denote owning NHS Trust

File Format:

The etrust.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	

Column	Field Content	Size	Mandatory	Notes
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
24	GOR Code	1	Yes	Government Office Region Code Linked Geographically
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.34 Ets.csv

Description:

NHS Trust Sites

Contains:

Ets.csv contains just NHS Trust sites. All three files follow the same format and conventions, although fields 14 and 15 are only populated for NHS Trust Site records (thus found only in the ets file). This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. NHS Trusts exist in England and Wales.

How Maintained:

NHS Trusts are statutory organisations. As such, any establishment, dissolution or changes to the name of NHS Trusts are published in a Statutory Instrument which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on Trust Sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to an organisation can be carried out without the express permission of the contact for that organisation.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
NHS Trust Sites	R	A-9	A-9	A-9	A-9	First three characters denote owning NHS Trust

File Format:

The ets.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	

Column	Field Content	Size	Mandatory	Notes
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	No	M = Treatment Centre X = NHS PS Hospital ePACT Site
15	Parent Organisation Code	3	Yes	Code for parent NHS Trust
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
24	GOR Code	1	Yes	Government Office Region Code Linked Geographically
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

6.35 Lauth.csv

Description:

Local Authorities in England and Wales

Contains:

A standard set of unique identification codes for all Local Authorities across England and Wales.

How Maintained:

Changes to Local Authorities, such as address changes, are monitored through regular checking of the local government related websites. For the allocation and maintenance of Local Authority site codes, please refer to Lauthsite.csv.

Code Formats:

Organisation Type	Character Positions			Notes / Comments
	1	2	3	
Local Authorities in England and Wales	0-9	0-9	0-9	

File Format:

The Lauth.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	3	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically W00 for Welsh records
4	High Level Health Geography	3	Yes	Linked Geographically Q99 for Welsh records
5	Address Line 1	35	Yes	

Column	Field Content	Size	Mandatory	Notes
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	A= County B = Borough C = City D = District E = Metropolitan District H = Unitary Authority J = London Borough
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
26	Null	0	No	
27	Null	0	No	

6.36 Lauthsite.csv

Description:

Local Authority Sites in England and Wales

Contains:

A standard set of unique identification codes for selected Local Authority Sites across England and Wales.

How Maintained:

Local Authority Sites are coded where a business need for a site organisation exists to support NHS IT systems and services. Organisations that need Local Authority site codes contact ODS directly to request them.

As with most NHS organisation codes, ODS rely on the individuals and organisations that are allocated the codes to advise them of changes in details.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Local Authority Sites in England and Wales	0-9	0-9	0-9	A-H,J-N,P-W and Y	A,C-H,J-N,P-R,T,V,Y	First three characters denote owning Local Authority

File Format:

The Lauthsite.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	Linked Geographically W00 for Welsh records
4	High Level Health Geography	3	Yes	Linked Geographically Q99 for Welsh records

Column	Field Content	Size	Mandatory	Notes
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Parent Organisation Code	3	Yes	Local Authority Code
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
27	Null	0	No	

6.37 Succ.csv

Description:

Successor Organisations

Contains:

Information on the relationships between closed organisations and the organisations that replaced them upon their closure (NHS organisations are often closed and ‘merged’ or ‘split’ to form one or more new organisations).

The succ.csv file records successor relationships for organisations of current interest (closed during the current and previous financial year) which includes the following types:

- Primary Care Trusts (and sites)
- Independent Sector Healthcare Providers (and Sites)
- NHS Trusts (and Sites)

How Maintained:

As with the code format - the file contains many different organisation types and code formats, so rather than list their details here, users are advised to refer to that organisation type in the relevant section elsewhere in the document.

Code Formats:

Each of the organisation types included in succ.csv are of current interest and are therefore detailed further under their file’s own section elsewhere in the document. Rather than list formatting information in this section (as the successor files are an amalgam of a number of different existing organisation types), users should refer to the appropriate section for that organisation type.

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Common Service Agency	A-P	A-Y,0-9	A-Y,0-9	A-Y,0-9	A-Y,0-9	e.g. AU1M6
District Health Authority	A-H,J-N,P,W	0-9	0-9			e.g. A11
Directly Managed Unit	A-Z	A-Y,0-9	A-Y,0-9			e.g. AA1
Directly Managed Unit Site	A-Z	A-Y,0-9	A-Y,0-9	A-Y,0-9	A-Y,0-9	e.g. AA1AA
Family Health Services Authorities	A-H,J-N,P,W	8,9	0-9			e.g. A81
Old Style Health Authorities	Q	0-2	8,9			e.g. Q01 (all closed June 2006)

Organisation Type	Character Positions					Notes / Comments
Old Style Health Authorities	Q	A,C,D and E	A-Y,0-9			e.g. QA2 (all closed March 2002)
Health Partnership	T	A	A			Single org of this type, open October 2000 - March 2002
NHS Direct	Y	D	A	0-9	0-9	e.g. YDA01
Primary Care Group	4	A-Y	A-Y	0-9	0-9	e.g. 4AA24

File Format:

The Succ.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Successor Organisation Code	5	Yes	
3	Successor Reason Code	1	Yes	F = FMR code change O = Org. type change R = Reconfiguration (i.e. merger/split within the same organisation type).
4	Succession Effective Date	8	Yes	
5	Succession Indicator	1	No	blank = No further succession F = Further succession X = Closed succession

6.38 Succarc.csv

Description:

Archived Successor Organisations

Contains:

The succarc.csv file records successor relationships for archived organisations (closed before the start of the previous financial year) and includes the following organisation types:

- Cancer Networks
- Common Service Agencies
- Care Trusts (and sites)
- District Health Authorities
- Directly Managed Units (and sites)

- Family Health Services Authorities
- Health Authorities
- Health Partnerships
- Non-NHS Organisations
- Other Statutory Authority
- Military Hospitals
- NHS Direct (and sites)
- Primary Care Groups
- Independent Sector Healthcare Providers (and sites)
- Primary Care Trusts (and sites)
- Special Health Authorities (and sites)
- NHS Trusts (and sites)
- Strategic Health Authorities (and sites)

How Maintained:

As with the code format - the archive file contains many different organisation types and code formats, so rather than list their details here, users are advised to refer to that organisation type in the relevant section elsewhere in the document. Many of the organisation types included in the succarc.csv file are obsolete now and so are no longer collected.

Code Formats:

Formatting information for many of the obsolete types included in succarc.csv are no longer published, so have been provided in the table below

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Archived Common Service Agency	A-P	A-Y,0-9	A-Y,0-9	A-Y,0-9	A-Y,0-9	e.g. AU1M6
Archived District Health Authority	A-H,J-N,P,W	0-9	0-9			e.g. A11
Archived Directly Managed Unit	A-Z	A-Y,0-9	A-Y,0-9			e.g. AA1
Archived Directly Managed Unit Site	A-Z	A-Y,0-9	A-Y,0-9	A-Y,0-9	A-Y,0-9	e.g. AA1AA
Archived Family Health Services Authorities	A-H,J-N,P,W	8,9	0-9			e.g. A81
Archived Old Style Health Authorities	Q	0-2	8,9			e.g. Q01 (all closed June 2006)
Archived Old Style Health Authorities	Q	A,C,D and E	A-Y,0-9			e.g. QA2 (all closed March 2002)
Archived Health	T	A	A			Single org of this

Organisation Type	Character Positions					Notes / Comments
Partnership						type, open October 2000 - March 2002
Archived NHS Direct	Y	D	A	0-9	0-9	e.g. YDA01
Archived Primary Care Group	4	A-Y	A-Y	0-9	0-9	e.g. 4AA24

File Format:

The Succarc.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Successor Organisation Code	5	Yes	
3	Successor Reason Code	1	Yes	F = FMR code change O = Org. type change R = Reconfiguration (i.e. merger/split within the same organisation type).
4	Succession Effective Date	8	Yes	
5	Succession Indicator	1	No	blank = No further succession F = Further succession X = Closed succession

7 Files in Detail - ODS / NWIS Maintained Files

The following section lists details for each of the files that the Organisation Data Service maintains in collaboration with NHS Wales Informatics Service and publish on its behalf. It should be assumed that each file follows the content described in Table 5 a, where they differ will be stated below.

7.1 Whbs.csv

Description:

Local Health Boards and Sites in Wales

Contains:

Whbs.csv contains parent Local Health Boards in Wales and their Sites. All three files follow the same format and conventions. This data is for current organisations, plus data for organisations that have closed in the current or previous financial year. Local Health Boards are responsible for the planning and provision of health care services within their area at all levels.

How Maintained:

Local Health Boards in Wales are statutory organisations. As such, any establishment, dissolution or changes to the name of LHBs are published in a Statutory Instrument, which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on LHB sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to that organisation can be carried out, without the express permission of the contact for that organisation.

ODS also work closely with NWIS with regards to Welsh organisations. NWIS perform a similar function to ODS within Wales and have input over development of Welsh organisation data.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Welsh Local Health Boards	6,7	A-9	A-Y,0-9			
Welsh Local Health Board Sites	6,7	A-9	A-Y,0-9	A-9	A-9	

File Format:

The Whbs.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	W00 is used. NHS Wales Informatics Service perform equivalent functions as a National Grouping for Wales
4	High Level Health Geography	3	Yes	Default code of 'Q99' is used There is no equivalent to a High Level Health Authority in Wales
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	

Column	Field Content	Size	Mandatory	Notes
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

7.2 Wlhb.csv

Description:

Local Health Boards in Wales

Contains:

Wlhb.csv contains parent Local Health Boards in Wales only. All three WLHB files follow the same format and conventions. This data is for current organisations, plus data for organisations that have

closed in the current or previous financial year. Local Health Boards are responsible for the planning and provision of health care services within their area at all levels.

How Maintained:

Local Health Boards in Wales are statutory organisations. As such, any establishment, dissolution or changes to the name of LHBs are published in a Statutory Instrument, which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on LHB sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to that organisation can be carried out without the express permission of the contact for that organisation.

ODS also work closely with NWIS with regards to Welsh organisations. NWIS perform a similar function to ODS within Wales and have input over development of Welsh organisation data.

Code Formats:

Organisation Type	Character Positions			Notes / Comments
	1	2	3	
Welsh Local Health Boards	6,7	A-9	A-Y,0-9	

File Format:

The wlhb.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	3	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	W00 is used. NHS Wales Informatics Service perform equivalent functions to PAN SHA for Wales
4	High Level Health Geography	3	Yes	Default code of 'Q99' is used There is no equivalent to an SHA in Wales
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	

Column	Field Content	Size	Mandatory	Notes
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

7.3 Wlbsite.csv

Description:

Local Health Board Sites in Wales

Contains:

Wlbsite.csv contains parent Local Health Board Sites in Wales. All three WLHB files follow the same format and conventions. This data is for current organisations, plus data for organisations that have

closed in the current or previous financial year. Local Health Boards are responsible for the planning and provision of health care services within their area at all levels.

How Maintained:

Local Health Boards in Wales are statutory organisations. As such, any establishment, dissolution or changes to the name of LHBs are published in a Statutory Instrument, which is released on to the Government website of the Office for Public Sector Information. The ODS check this website daily and implement any changes required.

Information on LHB sites and other minor changes to the parent organisations are relayed to ODS via the organisations in question. This is facilitated by an established ODS contact based within the organisation. No changes to the records associated to that organisation can be carried out without the express permission of the contact for that organisation.

ODS also work closely with NWIS with regards to Welsh organisations. NWIS perform a similar function to ODS within Wales and have input over development of Welsh organisation data.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Welsh Local Health Board Sites	6,7	A-9	A-Y,0-9	A-9	A-9	First three characters denote owning LHB

File Format:

The wlhbsite.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	100	Yes	
3	National Grouping	3	Yes	W00 is used. NHS Wales Informatics Service perform equivalent functions to PAN SHA for Wales
4	High Level Health Geography	3	Yes	Default code of 'Q99' is used There is no equivalent to an SHA in Wales
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	

Column	Field Content	Size	Mandatory	Notes
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

8 Files in Detail - NHS PS Maintained Files

The following section lists details for each of the files that the NHS Prescription Service of the NHS Business Services Authority maintains, and provides to ODS to publish on its behalf. It should be assumed that each file follows the content described in Table 5 a, where they differ will be stated below.

8.1 Edispensary.csv

Description:

Dispensaries in England

Contains:

Codes for Dispensaries in England; each Dispensary can only be linked to one HQ.

How Maintained:

Although the data for Dispensaries are supplied by the NHS Prescription Service, they are processed by the ODS team to produce the publication file; in order that the data be structured to fit with other organisation data that the ODS publish. Parent HQ organisations are also required and it is the responsibility of the ODS to maintain this information.

The NHS Prescription Service relies on their contacts within CCGs to inform them of updates and additions to Dispensaries within their area. This updating is carried out to the NHS Prescription Service's systems on an ongoing basis, with the NHS Prescription Service supplying updated files to ODS. The ODS team load the dispensary data from the NHS Prescription Service to a bespoke database which is used to identify new dispensaries and either assign them to an existing HQ, or create new HQ codes when required.

This database is then used to create the publication files for both the dispensary.csv and pharmacyhq.csv files.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Dispensaries in England	F	A-Y	A-Y,0-9	0-9	0-9	

File Format:

The edispensary.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	50	Yes	
3	National Grouping	3	No	Linked Geographically n/a for Channel Islands or Isle of Man
4	High Level Health Geography	3	No	Linked Geographically n/a for Channel Islands or Isle of Man
5	Address Line 1	35	No	
6	Address Line 2	35	No	

Column	Field Content	Size	Mandatory	Notes
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Status Code	1	Yes	A = Active C = Closed P = Proposed
14	Organisation Sub-Type Code	1	Yes	1 = Pharmacy 2 = Appliance Contractor 3 = Oxygen concentrator supplier
15	Parent Organisation Code	4	No	Code of owning pharmacy HQ This field will be blank for Appliance Contractors and Oxygen concentrator suppliers
16	Join Parent Date	8	No	This field will be blank for Appliance Contractors and Oxygen concentrator suppliers
17	Left Parent Date	8	No	This field will be blank for Appliance Contractors and Oxygen concentrator suppliers
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Set to '1' Full extract supplied each time, amendments not flagged
23	Null	0	No	
24	Current Care Organisation	3	No	Primary Care Organisation for the area in which the Dispensary is located

Column	Field Content	Size	Mandatory	Notes
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

8.2 Egparc.csv

Description:

Archived GP Practitioners in England, Wales, Jersey, Guernsey and Isle of Man.

Contains:

Name and address information and GNC codes (see egpcur.csv for further explanation of these codes) for General Practitioners working in England and Wales, that have been closed prior to the beginning of the previous financial year.

How Maintained:

The maintenance of all GNC codes including advice of closures comes from NHS Prescription Service contacts within CCGs; this is the same for the archive files as for egpcur.csv.

Code Formats:

The format of the GNC codes in the archive file is exactly the same as those within the egpcur file.

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
Archived GP Practitioners in England, Wales, IOM and Channel Islands	G	0-9	0-9	0-9	0-9	0-9	0-9	0-9	

File Format:

The formatting for the GP archive file is the same as for egpcur.csv.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	
2	Name	50	Yes	
3	National Grouping	3	No	Linked Geographically n/a for Channel Islands
4	High Level Health Geography	3	Yes	Linked Geographically

Column	Field Content	Size	Mandatory	Notes
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	No	
11	Open Date	8	Yes	
12	Close Date	8	Yes	
13	Status Code	1	Yes	A = Active C = Closed P = Proposed
14	Organisation Sub-Type Code	1	Yes	P = Principal/Senior GP at practice O = Other GP in practice (not Principal/Senior GP)
15	Parent Organisation Code	6	Yes	Code for GP Practice this GP is linked to
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	Yes	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Current Care Organisation	3	No	
25	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
26	Null	0	No	
27	Null	0	No	

8.3 Egpcur.csv

Description:

Current GP Practitioners in England and Wales

Contains:

Name and address information and identifying codes for General Practitioners working in England and Wales. These identifying codes are known as General National Codes, or GNC.

The NHS Prescription Service use a number called the Doctor’s Index Number or DIN (allocated by the Health and Social Care Information Centre when a doctor first applies to practice in the UK), to derive a GP’s first GNC code; this is prefixed with a ‘G’ and suffixed with a check digit. Thereafter however, if a GP begins to work at further practices (i.e. is working within more than one simultaneously), the NHS Prescription Service allocate further codes not based on the DIN. A GP can therefore have multiple GNC codes, one for each practice he works at simultaneously. If a GP completely leaves a practice before joining a new one, and there is no overlap, then the current code will be retained and just the links within the data updated.

How Maintained:

The NHS Prescription Service establish main contacts within CCGs whose role is to inform them of updates and additions to GPs within their area, in much the same way that ODS establish main contacts within the organisations that they code. This updating is carried out to the NHS Prescription Service’s systems on an ongoing basis, with the NHS Prescription Service supplying updated files to ODS for publication once a month.

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
Current GP Practitioners in England, Wales, IOM and the Channel Islands	G	0-9	0-9	0-9	0-9	0-9	0-9	0-9	

File Format:

The egpcur.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	

Column	Field Content	Size	Mandatory	Notes
2	Name	50	Yes	
3	National Grouping	3	No	Based on Parent Practice
4	High Level Health Geography	3	Yes	Based on Parent Practice
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	No	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Status Code	1	Yes	A = Active B = Retired C = Closed P = Proposed
14	Organisation Sub-Type Code	1	Yes	P = Principal/Senior GP at practice O = Other GP in practice (not Principal/Senior GP)
15	Parent Organisation Code	6	Yes	Code for GP Practice this GP is linked to
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Current Care Organisation	3	No	Primary Care Organisation for the GPs Current or latest GP Practice
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

8.4 Enurse.csv

Description:

Nurse Prescribers in England

Contains:

Name and address information and identifying codes for Nurse Prescribers working in England. The identifying codes provided in the file are the Nurse’s PIN numbers, allocated by the Royal College of Nursing when a Nurse qualifies to prescribe.

How Maintained:

The NHS Prescription Service collates the Nurse Prescribing data for their own internal use in tracking the prescribing activity of nurses. Information on the nurses and their place of work is provided to the NHS Prescription Service by contacts within the Employer Organisations. This updating is carried out to the NHS Prescription Service’s systems on an ongoing basis, with the NHS Prescription Service supplying updated files to ODS for publication once a quarter.

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
Nurse Prescribers in England	0-9	0-9	A-Z	0-9	0-9	0-9	0-9	A-Z	

File Format:

The enurse.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Nurse Type	2	Yes	Derived using the nurse and parent organisation link PN = nurse employed by a practice CN = nurse employed by a

Column	Field Content	Size	Mandatory	Notes
				Community NHS Trust
2	Parent Organisation Code	6	Yes	Code for the organisation the Nurse prescribes for. One of: Primary Care Organisation (CCG or Care Trust) GP Practice Community Nurse Prescribing Contract Code
3	Nurse PIN	8	Yes	At any given time a nurse will only have one PIN Number but over time a nurse may have more than one, e.g. if registration card is stolen and a new number is requested.
4	Open Date	8	Yes	Date the nurse began prescribing for the organisation
5	Close Date	8	No	Date the nurse stopped prescribing for the organisation
6	Title	6	No	Mr, Mrs, Ms, Miss, Sister
7	Initials	10	No	
8	Surname	40	Yes	
9	Address1	25	No	The address is that of the organisation for which the nurse prescribes, and not the nurse's own address.
10	Address2	25	No	
11	Address3	25	No	
12	Address4	25	No	
13	Address5	25	No	
14	Postcode	8	No	
15	Telephone Number	20	No	
16	Senior Partner Name	40	No	Used for PN type prescription forms
17	Current Care Organisation Code	3	Yes	Primary Care Organisation (CCG or Care Trust) for the area in which the organisation the Nurse

Column	Field Content	Size	Mandatory	Notes
				prescribes for is located
18	Name	40	Yes	Name for the Current Care Organisation for which the Nurse prescribes
19	Name manipulation indicator	1	No	Used for PN nurse type prescription forms for manipulation of the senior partners name
20	Qualification indicator	1	No	Used to over print the relevant nurse prescribers' formulary annotation on nurse prescription forms. 1 = District Nurse/Health Visitor 2 = Extended Formulary nurse prescriber / Nurse supplementary prescriber

8.5 Epcdp.csv

Description:

Current Private Controlled Drug Prescribers in England.

Contains:

Name and address information and identifying codes for Private Controlled Drug Prescribers working in England.

The fourth report from the Shipman Inquiry was published in July 2004. The report made a number of recommendations to strengthen the systems for prescribing of controlled drugs and for monitoring their movements from prescriber to dispenser to patient.

In support of this, a practitioner code for Private Controlled Drug Prescribers (PCDPs) was introduced. The NHS Prescription Service is responsible for the coding and maintenance of the PCDPs. Each PCDP is linked to one CCG; this will be the responsible CCG although not necessarily related geographically. Private Practices are not recorded.

How Maintained:

The same contacts within Primary Care Organisations who inform the NHS Prescription Service of updates and additions to GPs within their area (as detailed for egpcur), provide the NHS Prescription Service with PCDP updates. The NHS Prescription Service then supply updated files to ODS for publication once a month.

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
Current Private Controlled Drug Prescribers in England	Q	0-9	0-9	0-9	0-9	0-9	0-9	0-9	

File Format:

The epcdp.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	
2	Name	50	Yes	
3	National Grouping	3	No	Linked Geographically
4	High Level Health Geography	3	No	Linked Geographically
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	1 = Private Doctor 2 = Private Nurse 3 = Private Pharmacist 4 = Private Optometrist 5 = Private Physiotherapist 6 = Private Radiographer 7 = Private Podiatrist
15	Parent Organisation Code	3	Yes	Code of responsible Primary Care Organisation (this may not be geographically linked to the PCDP)
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	No	
18	Contact Telephone Number	12	No	

Column	Field Content	Size	Mandatory	Notes
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

8.6 Epcmem.csv

Description:

GP Practices making up each Clinical Commissioning Group, Care Trust, Local Health Boards in Wales (or old style Primary Care Group for closed GP Practices).

Contains:

A mapping of GP Practice codes to the relevant health trust which is responsible for their area; the now obsolete Primary Care Groups and Primary Care Trusts for some closed practices, Clinical Commissioning Groups or Care Trusts for English practices, and Local Health Boards for Welsh practices.

How Maintained:

The epcmem.csv file is maintained as a by-product of the other files recording GP Practice information. Maintenance of all practice data including to which health trusts they are related, comes from NHS Prescription Service contacts within CCGs, as described for epracur.csv.

Code Formats:

All the identifier codes used within the epcmem.csv mapping file are codes used elsewhere within the epracur.csv (practice codes) and the relevant Primary Care Organisation files (CCG, Care Trust, LHB). Users should refer to the sections for these files for further information.

File Format:

The epcmem.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
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Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	6	Yes	GP Practice Code
2	Parent Organisation Code	5	No	CCG/PCT/CT/LHB/PCG Code
3	Parent Organisation Type	1	Yes	W = Primary Care Organisation
4	Join Parent Date	8	Yes	
5	Left Parent Date	8	No	
6	Amended Record Indicator	1	Yes	1 = Amended 0 = Not Amended

8.7 Epracarc.csv

Description:

Archived GP Practices in England and Wales

Contains:

Name and address information and identifying codes (see epracur.csv for further explanation of these codes) for GP Practices in England and Wales that have been closed prior to the beginning of the previous financial year.

How Maintained:

Again, the maintenance of all practice codes including advice of closures comes from NHS Prescription Service contacts within CCGs, as described for epracur.csv.

Code Formats:

The format of the GP Practice codes in the archive file is exactly the same as those within the epracur.csv file.

Organisation Type	Character Positions						Notes / Comments
	1	2	3	4	5	6	
Archived GP Practices in England	A-H,J-N,P-W and Y	0-9	0-9	0-9	0-9	0-9	
Archived GP Practices in Wales	W	0-9	0-9	0-9	0-9	0-9	
Archived GP Practices in IOM	Y	0-9	0-9	0-9	0-9	0-9	
Archived GP Practices in	A	L	D	0-9	0-9	0-9	

Organisation Type	Character Positions						Notes / Comments
Alderney							
Archived GP Practices in Guernsey	G	U	E	0-9	0-9	0-9	
Archived GP Practices in Jersey	J	E	R	0-9	0-9	0-9	

File Format:

The formatting for the GP Practice archive file is the same as for epracur.csv.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	6	Yes	
2	Name	50	Yes	
3	National Grouping	3	No	Linked Geographically n/a for Channel Islands or Isle of Man
4	High Level Health Geography	3	No	Linked Geographically n/a for Channel Islands or Isle of Man
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	No	
11	Open Date	8	Yes	
12	Close Date	8	Yes	
13	Status Code	1	Yes	A = Active C = Closed D = Dormant P = Proposed
14	Organisation Sub-Type Code	1	Yes	B = Allocated to a PCT or Care Trust Z = Not allocated to a PCT or Care

Column	Field Content	Size	Mandatory	Notes
				Trust (this will only occur for records that are Closed, Dormant or Proposed - Active practices should always have a PCT link)
15	Parent Organisation Code	5	No	Code for the Primary Care Organisation the GP Practice is linked to
16	Join Parent Date	8	No	
17	Left Parent Date	8	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Provider/Purchaser	5	No	
25	Null	0	No	
26	Practice Type	1	Yes	0 = Other 1 = WIC Practice 2 = OOH Practice 3 = WIC + OOH Practice 4 = GP Practice 5 = Prison Prescribing Cost Centre
27	Null	0	No	

8.8 Epracur.csv

Description:

GP Practices in England and Wales

Contains:

Name and address information and identifying codes for GP Practices in England and Wales.

It should be noted that the NHS Prescription Service do not always close practices that are inactive; often a practice will be given a state of 'Dormant' (indicated in field 13 'Status Code' with a value of

‘D’) when it has no practitioners linked to it. This is to prevent unnecessary re-allocation of codes to the same practice, as it can be quite common for a practice to be unused for a short while before coming into use again. A status code of ‘P’ for ‘Proposed’ is also used where practices are included within the file prior to their opening. For these reasons, despite the file being described as containing current GP Practices, it can be important to take note of a record's status.

There are a few instances where a Principal GP's name is given as the name of a practice. This is to cater for situations where a number of practices are located in a single establishment (e.g. a Health Centre), where each practice is then known by the Principal GP's name.

Practices are provided with a Commissioner link to the CCG, Care Trust or Local Health Board in Wales that is responsible for their area. This is detailed in the Commissioner Org Code - field 15.

Users should be aware that there is more than one type of practice in the NHS Prescription Service data; in reality the NHS Prescription Service code prescribing cost centres as opposed to solely GP Practices. Those that offer Out of Hours services, operate as Walk-In Centres or are situated within the Justice Estate are identified with a type code in field 26.

How Maintained:

As with the General Practitioner information, the NHS Prescription Service relies on their contacts within the parent Primary Care Organisations to inform them of updates and additions to GP Practices within their area. This updating is carried out to the NHS Prescription Service's systems on an ongoing basis, with the NHS Prescription Service supplying updated files to ODS for publication once a month.

Code Formats:

For some years, GP Practices were coded with a meaningful prefix that related to the area of the country in which they were situated. This changed in 2002 and all new practices are prefixed with a ‘Y’ regardless of their location.

Organisation Type	Character Positions						Notes / Comments
	1	2	3	4	5	6	
GP Practices in England	A-H, J-N, P-W and Y	0-9	0-9	0-9	0-9	0-9	
GP Practices in Wales	W	0-9	0-9	0-9	0-9	0-9	
GP Practices in IOM	Y	0-9	0-9	0-9	0-9	0-9	
GP Practices in Alderney	A	L	D	0-9	0-9	0-9	
GP Practices in Guernsey	G	U	E	0-9	0-9	0-9	
GP Practices in Jersey	J	E	R	0-9	0-9	0-9	

File Format:

The epracur.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	6	Yes	
2	Name	50	Yes	
3	National Grouping	3	No	As advised by NHS England
4	High Level Health Geography	3	No	As advised by NHS England
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	No	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Status Code	1	Yes	A = Active C = Closed D = Dormant P = Proposed
14	Organisation Sub-Type Code	1	Yes	B = Allocated to a Provider/Purchaser Organisation Z = Not allocated to a Provider/Purchaser Organisation
15	Commissioner	3	No	Code for the Commissioning Organisation (derived geographically)
16	Join Provider/Purchaser Date	8	No	
17	Left Provider/Purchaser Date	8	No	
18	Contact Telephone Number	12	No	

Column	Field Content	Size	Mandatory	Notes
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Provider/Purchaser	5	Yes	e.g.LA, ISHP, ISHP Site, CCG
25	Null	0	No	
26	Prescribing Setting	2	Yes	0 = Other 1 = WIC Practice 2 = OOH Practice 3 = WIC + OOH Practice 4 = GP Practice 8 = Public Health Service 9 = Community Health Service 10 = Hospital Service 11 = Optometry Service 12 = Urgent & Emergency Care 13 = Hospice 14 = Care Home / Nursing Home 15 = Border Force 16 = Young Offender Institution 17 = Secure Training Centre 18 = Secure Children's Home 19 = Immigration Removal Centre 20 = Court 21 = Police Custody 22 = Sexual Assault Referral Centre (SARC) 24 = Other – Justice Estate 25 = Prison
27	Null	0	No	

8.9 Epracmem.csv

Description:

General Practitioner’s membership of GP Practices

Contains:

Mapping of General Practitioner codes to the relevant GP Practice or Practices at which they work.

How Maintained:

The epracmem.csv file is maintained as a by-product of the other files recording GP information. Maintenance of all GP data, including at which practices they work, comes from NHS Prescription Service contacts within CCGs, as described for egpcur.csv.

Code Formats:

All the identifier codes used within the epracmem.csv mapping file are codes used elsewhere within the epracur.csv (practice codes) and egpcur.csv (GP codes) files. Users should refer to these files' own sections for further information.

File Format:

The epracmem.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Practitioner Code	8	Yes	General Practitioner Code
2	Parent Organisation Code	6	Yes	GP Practice Code
3	Parent Organisation Type	1	Yes	Set to 'P'
4	Join Parent Date	8	Yes	
5	Left Parent Date	8	No	
6	Amended Record Indicator	1	Yes	1 = Amended 0 = Not Amended

9 Files in Detail - NHS DS Maintained Files

The following section lists detail for each of the files that the NHS Dental Services (NHS DS) of the NHS Business Services Authority maintains, and provides to ODS to publish on its behalf. It should be assumed that each file follows the content described in Table 5 a, where they differ will be stated below.

9.1 Egdpcsv

Description:

General Dental Practitioners in England, Wales and Isle of Man

Contains:

Name and identifying code for General Dental Practitioners working in England, Wales and the Isle of Man.

Note that the NHS Dental Services code dental practitioners in a different way from how the NHS Prescription Service code GPs. Instead of allocating multiple codes to each Dentist, one for each of the practices in which they work, each Dentist is given just the one, unique code.

Dentists do, however, frequently work within multiple practices. In order to avoid duplicate entries within the practitioner file, address information and links to practice are not provided; instead these need to be obtained from the mapping file supplied separately.

How Maintained:

NHS Dental Services have a live system where CCGs and LHBs update data on a regular basis (sometimes daily). The CCGs have to update this system when required, as it is the system that pays NHS dentists their monthly salaries and records how much work the dentists are required to do in the year.

NHS Dental Services send quarterly updates to the ODS team for publication.

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
General Dental Practitioners in England, Wales and IOM	D	0-9	0-9	0-9	0-9	0-9	0-9	0-9	

File Format:

The Egdp.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	
2	Name	50	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	0	No	Not used - blank field
6	Address Line 2	0	No	Not used - blank field
7	Address Line 3	0	No	Not used - blank field
8	Address Line 4	0	No	Not used - blank field
9	Address Line 5	0	No	Not used - blank field
10	Postcode	0	No	Not used - blank field
11	Open Date	8	No	

Column	Field Content	Size	Mandatory	Notes
12	Close Date	8	No	
13	Null	0	No	
14	Organisation Sub-Type Code	1	Yes	D = General Dental Practitioner
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	GDC Code	6	No	The Practitioners General Dental Council Code
26	Null	0	No	
27	Null	0	No	

9.2 Egdpprac.csv

Description:

General Dental Practices in England, Wales and Isle of Man

Contains:

Name and address information and identifying codes for General Dental Practices in England, Wales and Isle of Man.

Practices are provided with a parental link to the CCG that is responsible for their operation. This is detailed in the Parent Organisation Code - field 15. It is possible that a relationship might exist outside of the strict geographic boundaries.

How Maintained:

NHS Dental Services has a live system where CCGs and LHBs update data on a regular basis (sometimes daily). The CCGs have to update this system when required, as it is the system that pays NHS dentists their monthly salaries and records how much work the dentists are required to do in the year.

NHS Dental Services send quarterly updates to the ODS team for publication.

Code Formats:

Organisation Type	Character Positions						Notes / Comments
	1	2	3	4	5	6	
General Dental Practices in England, Wales and IOM	V	0-9	0-9	0-9	0-9	0-9	

File Format:

The Egdpprac.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	6	Yes	
2	Name	50	Yes	
3	National Grouping	3	Yes	Linked Geographically
4	High Level Health Geography	3	Yes	Linked Geographically
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Status Code	1	Yes	A = Active C = Closed

Column	Field Content	Size	Mandatory	Notes
				D = Dormant P = Proposed
14	Organisation Sub-Type Code	1	Yes	D = NHS and Private Dental Practice P=Private Only Dental Practice
15	Parent Organisation Code	3	Yes	Code for the PCT, Care Trust or LHB this Dental Practice is linked to
16	Join Parent Date	8	Yes	
17	Left Parent Date	8	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

9.3 Egdppracmem.csv

Description:

General Dental Practitioner’s membership of General Dental Practices

Contains:

A mapping of General Dental Practitioner codes to the Dental Practice or Practices at which they work.

How Maintained:

The egdppracmem.csv file is maintained as a by-product of the other files recording Dental information. Maintenance of all Dental data comes from the NHS Dental Services, as described for egdp.csv and egdpprac.csv.

Code Formats:

All the identifier codes used within the egdppracmem.csv mapping file are codes used elsewhere within the egdpprac.csv (dental practice codes) and egdp.csv (Dental Practitioner codes) files. Users should refer to these files' own sections for further information.

File Format:

The egdppracmem.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Practitioner Code	8	Yes	Dental Practitioner Code
2	Parent Organisation Code	6	Yes	Code of Dental Practice practitioner is assigned to
3	Parent Organisation Type	1	Yes	Set to 'D' - Dental Practice
4	Join Parent Date	8	Yes	Date Practitioner joined practice
5	Left Parent Date	8	No	Date Practitioner left practice
6	Amended Record Indicator	1	Yes	1 = Amended 0 = Not Amended

10 Files in Detail - IC Maintained Files

The following section lists details for each of the files that The Information Centre for Health and Social Care maintains and provides to ODS to publish on its behalf.

10.1 Econcur.csv

Description:

Hospital Consultants in England

Contains:

Name and identifying codes for Hospital Consultants employed by NHS Trusts in England. The codes are derived from the Practitioner's General Medical Council code (GMC code), to which a 'C' prefix is added.

How Maintained:

Hospital and Dental Consultant information is provided once a month by the Workforce & Facilities team within the HSCIC. The data is collated from an extract drawn from the Electronic Staff Record system (ESR).

Users should note that as the extract is sourced from ESR, it will not include any consultants working for an organisation that does not use the system. This also limits the extracts to NHS organisations.

In addition, data for the consultants from the two NHS Trusts that have opted out of ESR is obtained from the Annual Workforce Census: RFS (Chesterfield Royal Hospital NHS Foundation Trust) and RP6 (Moorfields Eye Hospital NHS Foundation Trust).

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
English Hospital Consultants	C	0-9	0-9	0-9	0-9	0-9	0-9	0-9	'GMC prefixed with a 'C'

File Format:

The econcur.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	GMC Code	7	Yes	General Medical Council Code
2	Practitioner Code	8	Yes	Consultant Code (GMC Code prefixed with 'C')
3	Surname	75	Yes	NHS Data Standards conformant
4	Initials	3	Yes	
5	Sex	1	Yes	F = Female M = Male
6	Speciality Function Code	3	Yes	As NHS Data Standards for Speciality Function Code
7	Practitioner Type	1	Yes	C = Consultant
8	Location Organisation Code	5	Yes	Organisation the Consultant is employed by, one of: NHS Trust Code Care Trust Code Special Health Authority Code
9	Null	0	No	Available for future use
10	Null	0	No	Available for future use
11	Null	0	No	Available for future use
12	Null	0	No	Available for future use
13	Null	0	No	Available for future use

10.2 Edconcur.csv

Description:

Dental Consultants in England

Contains:

Name and identifying codes for Dental Consultants employed by NHS Trusts in England. The codes are derived from the Practitioner's General Dental Council code (GDC code), to which a 'CD' prefix is added. GDC numbers can vary in length from 3 to 6 characters, so in order to maintain a standard length of 8 characters (the same as medical consultant codes) filling zeros are used between the prefix and the GDC number, where required.

Many consultants working in a dental specialty are also qualified doctors, and therefore have a GMC number in addition to their GDC number. In these cases, the consultants are allocated a Consultant Code (derived from their GMC number) and are therefore included in the consultant file econcur.csv or wconcur.csv (see above). Sometimes this is in addition to an entry in edconcur.csv; sometimes the practitioners will only have a record in econcur.csv or wconcur.csv.

There are some dental consultants however, who do not have a GMC number. They are qualified purely in their dental specialty and only have a GDC number. These consultants are included in edconcur.csv only.

How Maintained:

Hospital and Dental Consultant information is provided once a month by the Workforce & Facilities team within the HSCIC. The data is collated from an extract drawn from the Electronic Staff Record system (ESR).

Users should note that as the extract is sourced from ESR, it will not include any consultants working for an organisation that does not use the system. This also limits the extracts to a number of (NHS) organisation types: NHS Trusts, CCGs, Care Trusts and Special Health Authorities.

In addition, data for the consultants from the two NHS Trusts that have opted out of ESR is obtained from the Annual Workforce Census: RFS (Chesterfield Royal Hospital NHS Foundation Trust) and RP6 (Moorfields Eye Hospital NHS Foundation Trust).

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
English Dental Consultants	C	D	0-9	0-9	0-9	0-9	0-9	0-9	GDC code prefixed with 'CD'. Note that filling zeros are used between the prefix and GDC code where the GDC code is less than 6 characters, to retain 8 char overall length.

File Format:

The Edconcur.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
--------	---------------	------	-----------	-------

Column	Field Content	Size	Mandatory	Notes
1	GDC Code	6	Yes	General Dental Council code. Varies in length from 4-6
2	Dental Consultant Code	8	Yes	Consultant Code. GDC code prefixed with 'CD'. Note that filling zeros are used between the prefix and GDC code where the GDC code is less than 6 characters, to retain 8 char overall length.
3	Surname			
Surname	75	Yes		
4	Initials	3	No	
5	Sex	1	Yes	F = Female M = Male
6	Specialty Function Code	3	Yes	As NHS Data Standards for Specialty Function Code
7	Practitioner Type	1	Yes	C = Consultant
8	Location Organisation Code	5	Yes	Organisation the Consultant is employed by. One of: NHS Trust Code Care Trust Code
9	Null	0	No	
10	Null	0	No	
11	Null	0	No	
12	Null	0	No	
13	Null	0	No	

10.3 Wconcur.csv

Description:

Hospital Consultants in Wales

Contains:

Name and identifying codes for Hospital Consultants employed by NHS Trusts in Wales. The codes are derived from the Practitioner’s General Medical Council code (GMC code), to which a ‘C’ prefix is added.

How Maintained:

This file has NOT been amended since 2003.

ODS are investigating new avenues to capture this data.

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
Welsh Hospital Consultants	C	0-9	0-9	0-9	0-9	0-9	0-9	0-9	GMC prefixed with a 'C'

File Format:

The Wconcur.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Practitioner Code	8	Yes	Consultant Code (GMC prefixed with a 'C')
2	Surname	75	Yes	NHS Data Standards conformant
3	Initials	3	No	
4	Sex	1	Yes	F = Female M = Male
5	Specialty Function Code	3	Yes	As NHS Data Standards for Specialty Function Code
6	Practitioner Type	1	Yes	C = Consultant
7	Location Organisation Code	5	Yes	Organisation the Consultant is employed by. One of: NHS Trust Code Care Trust Code Special Health Authority Code
8	Date of Census	8	Yes	Date of the census that the file contents were taken from
9	Null	0	No	
10	Null	0	No	
11	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
12	Null	0	No	

11 Files in Detail - DfE Maintained Files

The following section lists detail for each of the files that the Department for Education maintains and provides to ODS to publish on its behalf.

11.1 Educationtype.csv

Description:

Types of establishment contained in the eschools.csv file

Contains:

A lookup file relating the two character Type of Establishment codes included in the eschools.csv file in field 25, to their meanings.

How Maintained:

ODS liaises with the Department for Children, Schools & Families (DCSF). It is anticipated that changes will only occur in response to major Governmental education initiatives.

Code Formats:

File Format:

The educationtype.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Type of Establishment Code	2	Yes	
2	Type of Establishment	50	Yes	

11.2 Eschools.csv

Description:

Schools in England

Contains:

Name and identifying codes for schools in England. The codes are derived from the DfE Unique Reference Number, to which ODS add an 'EE' prefix. The file contains a number of different 'types' of establishment which is denoted by an indicator contained in field 25. The types included in the file are provided in a lookup file which is published separately and detailed above.

How Maintained:

The DfE supply ODS with extracts from their EduBase database on which they maintain information on Schools. EduBase is controlled by a Management Group which meets on a bi-monthly basis. All data on the system is held on behalf of what DfE call 'Data Owners'. These are teams that have primary responsibility for the data and who have the responsibility for ensuring its validity and veracity. When amendments to data are proposed by users other than the data owner, the EduBase Helpdesk will validate the proposed change with the appropriate data owner.

DfE contact all Local education Authorities (LAs) every year prior to September openings to capture new schools and ensure all their data is up to date. In between these censuses, DfE are reliant on info from Schools, LAs and teams in DfE for any mid-year changes.

Schools have access to a tool called the Schools Interface. This allows them to view and submit amendments to their contact details themselves. Such submissions are validated by DfE before implementation.

ODS receive updates of the data once a month from DfE. The extract received from DfE contains a subset of information in the published file; ODS use a bespoke database to process this and add in relevant NHS information that DfE do not have (such as the associated NHS organisations) and thereby produce the publication file.

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
Schools in England	E	E	0-9	0-9	0-9	0-9	0-9	0-9	Formed from DfE Unique Reference Number, with EE prefix added by ODS

File Format:

The Eschools.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	Derived from DfE Unique Reference Number, prefixed with "EE"
2	Name	100	Yes	
3	National Grouping	3	No	
4	High Level Health Geography	3	No	
5	Address Line 1	100	No	
6	Address Line 2	40	No	
7	Address Line 3	40	No	
8	Address Line 4	30	No	

Column	Field Content	Size	Mandatory	Notes
9	Address Line 5	30	No	
10	Postcode	8	Yes	
11	Open Date	8	Yes	Schools open before 1900 default to 01/01/1900
12	Close Date	8	No	
13	Null	0	No	
14	Null	0	No	
15	Local Authority	3	Yes	Derived Geographically
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	18	No	If Available
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Current Care Organisation	3	Yes	Clinical Commissioning Group Derived Geographically
25	Type of Establishment	2	Yes	See supporting file 'educationtype.csv' for definitions
26	Null	0	No	
27	Null	0	No	

12 Files in Detail - NSS, ISD Maintained Files

The following section lists detail for each of the files that NHS National Services Scotland's Information Services Division maintains and provides to ODS to publish on its behalf.

12.1 ScotGP.csv

Description:

GPs in Scotland

Contains:

Name and address information and identifying codes for General Medical Practitioners in Scotland.

How Maintained:

Data on Scottish GPs and practices is supplied to ODS by NHS National Services Scotland (NSS) Information Services Division (ISD).

The NHS National Services Scotland is the organisation within Scotland which hosts the Information Services Division. It is the ISD that provides ODS on a quarterly basis with the Scottish GP, practice and organisation data. Therefore, the maintenance of this data is under the authority of the ISD.

Users should note that there are currently two different code structures used for Scottish Health Boards due to historic format restrictions applied to the publication files. A 5-character code is used for the Health Board's records in the Scotorg.csv file, whilst these are truncated to a 3-character code for use in fields that reference the organisations in ScotGP.csv, ScotPrac.csv and the postcode directory products supplied by ONS.

As these three character codes are not published in their own dataset, we have provided a simple lookup file in order to tie the different code structures together:

http://systems.hscic.gov.uk/data/ods/datadownloads/homecountries/index_html

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
Scottish GP Practitioner	S	0-9	0-9	0-9	0-9	0-9	0-9	0-9	

File Format:

The ScotGP.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	Prefix of 'S' Characters 2-8 = GMC Code
2	Name	50	Yes	
3	Null	0	No	
4	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	No	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Status Code	1	Yes	A = Active C = Closed
14	Organisation Sub-Type Code	1	Yes	P = Principal/Senior GP at practice O = Other GP in practice (not Principal/Senior GP)
15	Parent Organisation Code	6	Yes	Code for GP Practice this GP is linked to
16	Join Parent Date	8	Yes	CCYYMMDD
17	Left Parent Date	8	No	CCYYMMDD
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Current Care Organisation	3	No	Primary Care Organisation for the GPs Current or latest GP Practice
25	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
26	Null	0	No	
27	Null	0	No	

12.2 ScotMem.csv

Description:

Scottish membership file mapping GPs to practices

Contains:

Mapping of General Practitioner codes to the relevant GP Practice or Practices at which they work.

How Maintained:

Data on Scottish GPs and practices is supplied to ODS by NHS National Services Scotland (NSS) Information Services Division (ISD).

The NHS National Services Scotland is the organisation within Scotland which hosts the Information Services Division. It is the ISD that provides ODS on a quarterly basis with the Scottish GP, practice and organisation data. Therefore, the maintenance of this data is under the authority of the ISD.

Code Formats:

File Format:

The ScotMem.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Practitioner Code	8	Yes	General Practitioner Code
2	Parent Organisation Code	6	Yes	GP Practice Code
3	Parent Organisation Type	1	Yes	Set to 'P'
4	Join Parent Date	8	Yes	CCYYMMDD
5	Left Parent Date	8	No	CCYYMMDD
6	Amended Record Indicator	1	Yes	1 = Amended 0 = Not Amended

12.3 ScotOrg.csv

Description:

Purchaser and Provider Organisations in Scotland.

Contains:

Name and address information and identifying codes for organisations in Scotland.

How Maintained:

Data on Scottish purchaser and provider organisations is supplied to ODS by NHS National Services Scotland (NSS) Information Services Division (ISD).

The NHS National Services Scotland is the organisation within Scotland which hosts the Information Services Division. It is the ISD that provides ODS on a quarterly basis with the Scottish GP, practice and organisation data. Therefore, the maintenance of this data is under the authority of the ISD.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Scottish Health Boards (old format)	S	A,B,C, F,G,H, J,K,L, N,R,S, T,V,W, Y,Z	9	9	9	
Scottish Health Boards (new format)	S	A,B,C, F,G,H, J,K,L, N,R,S, T,V,W, Y,Z	A	2	0	
Scottish Organisations	S	A,B,C, F,G,H, J,K,L, N,R,S, T,V,W, Y,Z	A-9	0-9	A-9	
Scottish Other Providers	S	A,B,C, D,F,G, H,J,K, L,N,P, R,S,T, V,W,X, Y,Z	A-9	0-9	0-9	

File Format:

The ScotOrg.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	First Character 'S' Second Character - HB Cipher

Column	Field Content	Size	Mandatory	Notes
2	Name	50	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Status Code	1	Yes	A = Active C = Closed
14	Null	0	No	
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Organisation Type Code	1	No	1 = HB Purchaser 2 = Other National Organisation 3 = Pseudo Purchaser 4 = Laboratory 5 = Training Establishment 6 = CSA Division 7 = Other Non-NHS Provider A = DMU

Column	Field Content	Size	Mandatory	Notes
				B = GPFH C = NHS Trust D = Private Hospital
22	Amended Record Indicator	1	Yes	Indicates whether record is new/amended since the last file issue 1 = Amended 0 = Not Amended
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Country Code	2	Yes	1 - England 2 - Scotland 3 - Wales 4 - Northern Ireland 5 - Isle of Man 10 - Channel Islands

12.4 ScotPrac.csv

Description:

GP Practices in Scotland

Contains:

Name and address information and identifying codes for GP Practices in Scotland.

How Maintained:

Data on Scottish GPs and practices is supplied to ODS by NHS National Services Scotland (NSS) Information Services Division (ISD).

The NHS National Services Scotland is the organisation within Scotland which hosts the Information Services Division. It is the ISD that provides ODS on a quarterly basis with the Scottish GP, practice and organisation data. Therefore, the maintenance of this data is under the authority of the ISD.

Code Formats:

Organisation Type	Character Positions						Notes / Comments
	1	2	3	4	5	6	
Scottish GP Practice	S	0-9	0-9	0-9	0-9	0-9	

File Format:

The ScotPrac.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	6	Yes	
2	Name	50	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	No	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Status Code	1	Yes	A = Active C = Closed
14	Organisation Sub-Type Code	1	Yes	B = Allocated to a Parent Organisation Z = Not allocated to a Parent Organisation
15	Parent Organisation Code	3	No	Code for the Health Board to which the GP Practice is linked
16	Join Parent Date	8	No	CCYYMMDD
17	Left Parent Date	8	No	CCYYMMDD
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
21	Null	0	No	
22	Amended Record Indicator	1	Yes	
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Practice Type	1	Yes	0 = Other 1 = WIC Practice 2 = OOH Practice 3 = WIC + OOH Practice 4 = GP Practice 5 = Prison Prescribing Cost Centre
27	Null	0	No	

13 Files in Detail - HSCNI Maintained Files

The following section lists detail for each of the files that Health and Social Care in Northern Ireland maintains and provides to ODS to publish on its behalf.

13.1 Ngpcur.csv

Description:

General Practitioners in Northern Ireland

Contains:

Name and address information and identifier codes for General Practitioners practising in Northern Ireland.

How Maintained:

GP data is provided in an extract from Health and Social Care in Northern Ireland (HSCNI). This provides a snapshot of the current position regarding GPs. This may not be the full information supplied for practitioners in other countries, e.g. it does not include joined and left dates, or amended indicator - just the full list of GPs as at the date it is provided to ODS.

Users should note that there are currently two different code structures used for Northern Ireland Commissioning Groups due to historic format restrictions applied to the publication files. A 5-character code is used for records in the Nlorg.csv file and references to them in nlhscgpr.csv, whilst these are truncated to a 3-character code for use in the postcode directory products supplied by ONS.

As these three character codes are not published in their own dataset we have provided a simple lookup file in order to tie the different code structures together:

http://systems.hscic.gov.uk/data/ods/datadownloads/homecountries/index_html

A file has also been provided containing the same lookup, including addresses.

<http://systems.hscic.gov.uk/data/ods/datadownloads/homecountries/nilook.xls>

Code Formats:

Organisation Type	Character Positions								Notes / Comments
	1	2	3	4	5	6	7	8	
General Practitioners in Northern Ireland	Z	E, N, S and W	0-9	0-9	0-9	0-9	0	0	

File Format:

The Ngpcur.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	8	Yes	Prefixed with Z then E, N, S or W. Suffixes with '00' (zero zero)
2	Name	50	Yes	
3	Null	0	No	N/A N.I. Health and Social Service Board (SHAs do not exist in NI).
4	High Level Health Geography	3	Yes	As listed in niorg.csv with a '00' (zero-zero) suffix. Linked Geographically.
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	

Column	Field Content	Size	Mandatory	Notes
11	Open Date	8	Yes	Defaults to 19740401 The ngpcur.csv file only provides snapshot of current N.I. GPs, updated quarterly
12	Null	0	No	N/A Not used - the ngpcur.csv file only provides a snapshot of open practices, updated quarterly
13	Status Code	1	No	A = Active Always set to 'A' – the ngpcur.csv file only provides a snapshot of open practices, updated quarterly.
14	Organisation Sub-Type Code	1	No	O = Other GP in practice (not Principal/Senior GP). GP Status - always set to 'O' as this is no longer recorded for Northern Ireland Practices.
15	Parent Organisation Code	6	Yes	Code of practice GP is associated with (listed in npraccur.csv) Note that Join Parent and Left Parent dates are not populated as with NHS PS GP data.
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	If available
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Set to '0' (zero) Full extract supplied each time, amendments not flagged.
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
26	Null	0	No	
27	Null	0	No	

13.2 Niarchive.csv

Description:

Archived Northern Ireland Organisations

Contains:

Name and address information and identifying codes for organisations in Northern Ireland that have been closed prior to the beginning of the previous financial year.

How Maintained:

The maintenance of all organisation codes, including advice of closures, is performed via HSCNI contacts, as described for niorg.csv.

Code Formats:

File Format:

The Niarchive file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	50	Yes	
3	Null	0	No	
4	Null	0	No	
5	Address Line 1	35	No	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	No	
9	Address Line 5	35	No	
10	Postcode	8	No	

Column	Field Content	Size	Mandatory	Notes
11	Open Date	8	Yes	
12	Close Date	8	Yes	
13	Status Code	1	Yes	C = Closed
14	Organisation Sub-Type Code	1	Yes	A = Authority B = Board F = Fundholder L = Local Health & Social Care Group T = Trust
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Null	0	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Set to '0' (zero)
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

13.3 Niorg.csv

Description:

Northern Ireland Organisations

Contains:

Name and address information and identifying codes for Boards, Trusts and Local Commissioning Groups (LCGs) in Northern Ireland.

How Maintained:

In Northern Ireland, there is little or no change to the main organisations (boards/trusts) on a quarterly basis. If and when there are to be changes, the ODS contact at HSCNI will find out from contacts in other directorates within the department, rather than through any official lines of communication. The ODS contact is made aware through attendance at various meetings, if things such as trust mergers are planned and takes the initiative with regard to the creation of an organisation code which would then be circulated to the service and ODS.

Code Formats:

Organisation Type	Character Positions					Notes / Comments
	1	2	3	4	5	
Health and Social Services Boards	Z	E,N,S and W	0-9	0-9	0-9	
Health and Social Services Trusts	Z	0-9	0-9	0-9	0-9	From the 1 April 2007, the 19 HSS Trusts were merged to become six Health and Social Care Trusts.
Regional Health Social Care Board	Z	B	0-9	0-9	0-9	
NI Health and Social Care Trusts	Z	T	0-9	0-9	0-9	
NI Local Commissioning Groups	Z	C	0-9	0-9	0-9	

File Format:

The Niorg.csv file follows the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	5	Yes	
2	Name	50	Yes	
3	Null	0	No	
4	High Level Health Geography	3	Yes	N.I. Health and Social Service Board (SHAs do not exist in NI). Also have their own records within niorg.csv, suffixed with '00' (zero-zero) and linked to themselves within this field. Linked Geographically.

Column	Field Content	Size	Mandatory	Notes
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	
12	Close Date	8	No	
13	Status Code	1	Yes	A = Active C = Closed P = Proposed
14	Organisation Sub-Type Code	1	Yes	L = Local Health & Social Care Group B = Board T = Trust A = Authority
15	Parent Organisation Code	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Set to '0' (zero) Full extract supplied each time, amendments not flagged.
23	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

13.4 Nlhscgpr.csv

Description:

GP Practices by Local Commissioning Group in Northern Ireland

Contains:

A mapping of GP Practice codes to the relevant LCG for the area within which they work.

How Maintained:

The nlhscgpr.csv file is maintained as a by-product of the other files recording N.I. GP and Organisation information. Maintenance of all Northern Ireland data, including to which LCG practices belong, comes from HSCNI contacts, as described for npraccr.csv and niorg.csv.

Code Formats:

All the identifier codes used within the nlhscgpr.csv mapping file are codes used elsewhere within the npraccr.csv (N.I. GP Practice codes) and niorg.csv (N.I. Organisation codes) files. Users should refer to these files' own sections for further information.

Organisation Type	Character Positions						Notes / Comments
	1	2	3	4	5	6	
GP Practice to Local Commissioning Group Mapping in Northern Ireland	Z	0	0	0-9	0-9	0-9	

File Format:

The Nihscgpr.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	6	Yes	NI GP Practice Code
2	Parent Organisation Code	5	Yes	LCG Code
3	Parent Organisation Type	1	Yes	

Column	Field Content	Size	Mandatory	Notes
4	Join Parent Date	8	Yes	
5	Left Parent Date	8	No	
6	Amended Record Indicator	1	Yes	Set to '0' (zero) Full extract supplied each time, amendments not flagged.

13.5 Npraccur.csv

Description:

GP Practices in Northern Ireland

Contains:

Name and address information and identifying codes for GP Practices in Northern Ireland.

How Maintained:

The npraccur file is provided to the HSCNI in an extract from the Northern Ireland Central Services Agency (CSA). This provides a snapshot of the current position regarding GP Practices in Northern Ireland. This may not be the full information as supplied for practices in other countries, e.g. it does not include joined and left dates, or amended indicator - just the full list of GP Practices that exist at the date CSA provides it to HSCNI.

Code Formats:

Organisation Type	Character Positions						Notes / Comments
	1	2	3	4	5	6	
GP Practices in Northern Ireland	Z	0	0	0-9	0-9	0-9	Z00 = N.I. prefix nnn = unique N.I. practice code

File Format:

The Npraccur.csv file DOES NOT follow the standard 27 field format.

Column	Field Content	Size	Mandatory	Notes
1	Organisation Code	6	Yes	Z00 = N.I. prefix nnn = unique N.I. practice code
2	Name	50	Yes	
3	Null	0	No	
4	High Level Health Geography	3	Yes	Northern Ireland Health and Social Service Board (SHAs do not exist in NI). As listed in niorg.csv with a '00'

Column	Field Content	Size	Mandatory	Notes
				(zero-zero) suffix. Linked Geographically.
5	Address Line 1	35	Yes	
6	Address Line 2	35	No	
7	Address Line 3	35	No	
8	Address Line 4	35	Yes	
9	Address Line 5	35	Yes	
10	Postcode	8	Yes	
11	Open Date	8	Yes	Defaults to 19740401 - the npraccr.csv file only provides snapshot of open practices, updated quarterly
12	Close Date	8	No	n/a Not used - the npraccr.csv file only provides snapshot of open practices, updated quarterly
13	Status Code	1	No	A = Active Always set to 'A' – the npraccr.csv file only provides snapshot of open practices, updated quarterly.
14	Organisation Sub-Type Code	1	No	9 = Status not known GP Fund-holder Status. Always set to 9 as this is no longer recorded for Northern Ireland Practices.
15	Null	0	No	
16	Null	0	No	
17	Null	0	No	
18	Contact Telephone Number	12	No	
19	Null	0	No	
20	Null	0	No	

Column	Field Content	Size	Mandatory	Notes
21	Null	0	No	
22	Amended Record Indicator	1	Yes	Set to '0' (zero) Full extract supplied each time, amendments not flagged.
23	Null	0	No	
24	Null	0	No	
25	Null	0	No	
26	Null	0	No	
27	Null	0	No	

14 Files in Detail - ONS Maintained Files

The following section lists details for each of the files that the Office for National Statistics maintains and provides to ODS to publish on its behalf.

14.1 Pcodeall.csv (and subsets y54 / y55 / y56 / y57 / oth / wsn)

Description:

ODS Postcode Directories

Contains:

UK Postcodes linked to NHS England Regions (Geography) and Primary Care Organisations (e.g. Clinical Commissioning Groups or Local Health Boards) that are responsible for the area they fall within. The ODS Postcode Directories can be considered as reduced versions of the NHS Postcode Directories (filenames prefixed 'grid...') which are detailed in their own section.

The data is made available in a range of different files: one full file which provides ALL postcodes in the UK (along with their associated organisations) and then a series of other files that provide the same data but separated out to cover various parts of the country. This is done to make use of the data more practical due to the sheer size of the full file. Note that the basis for this geographical split is the areas covered by NHS England Regions (Geography).

The filenames and their content ranges are as follows:

Filename	Contents
Pcodeall.csv	Postcodes in England, Wales, Scotland, Northern Ireland, Isle of Man and the Channel Islands
Pcodey54.csv	Postcodes in North of England Commissioning Region
Pcodey55.csv	Postcodes in Midlands and East of England Commissioning Region
Pcodey56.csv	Postcodes in London Commissioning Region
Pcodey57.csv	Postcodes in South of England Commissioning Region

Filename	Contents
Pcodewsn.csv	Postcodes in Wales, Scotland and Northern Ireland
Pcodeoth.csv	Postcodes in the Channel Islands and Isle of Man, unallocated postcodes and pseudo codes

How Maintained:

The geographical mapping information for NHS organisations is maintained by the ONS in conjunction with Ordnance Survey and various other Health organisations in the UK (including ODS).

The NHS Postcode Directory (NHSPD) is derived from the National Statistics Postcode Directory (NSPD), which itself is based upon the data set produced by the Gridlink Consortium (ONS, Ordnance Survey and Royal Mail). Royal Mail provide a monthly list of all current postcodes, to which ONS add temporary 'imputed' grid references where necessary and OS then update with accurate, surveyed grid references. To this 'core' dataset of postcode, grid reference, ward code and health area code, ONS add information on a wide range of administrative, statistical and other geographies based on maintained digital boundaries and the OS-supplied grid references. This is produced quarterly as the NSPD and a subset of this information is produced as the NHSPD.

File Format:

The pcode....csv range of files DOES NOT follow the template in Table A.4 a. The template should be disregarded for this file and the table below taken as a diagram in its own right:

Column	Field Content	Max length	Notes
1.	Postcode	8	
2.	High Level Health Geography	3	The health area code for the postcode. SHAs were abolished in England in 2013 but the codes remain as a 'frozen' geography. The field will be blank for postcodes in England, Scotland and Northern Ireland with no grid reference. Q99 (pseudo) = used for countries that do not have organisations at this level; null = no information available
3.	Primary Care Organisation of Residence	3	The code for the Primary Care areas in England and Wales; Primary Care areas do not exist in Scotland or Northern Ireland. A dummy code has been assigned to PO Boxes and non-geographic postcodes and for postcodes in Northern Ireland. Numeric codes that correlate to Scottish Community Health Partnerships have been assigned to Scottish postcodes. Note that the ONS-supplied lookup file should be used to interpret these as they do not map to codes published in the ODS Scottish Organisation file. The field will be blank for postcodes with no grid reference. Depending on country, one of: Number, number, alpha = Clinical Commissioning Group X98 = pseudo primary health organisation code.

File Access:

ODS Download Page

14.2 gridall.csv (and subsets y54 / y55 / y56 / y57 / oth / wsn)

Description:

NHS Postcode Directories (NHSPD)

Contains:

UK Postcodes linked to various geographical entities that apply to the area they fall within. The NHS Postcode Directories can be considered as greatly expanded versions of the ODS Postcode Directories (filenames prefixed 'pcode...') which are detailed in their own section.

The data is made available in a range of different files: one full file which provides ALL postcodes in the UK (along with their associated geographies) and then a series of other files that provide the same data but separated out to cover various parts of the country. This is done to ease the practical use of the data due to the sheer size of the full file.

The filenames and their content ranges are as follows:

Filename	Contents
gridall.csv	Postcodes in England, Wales, Scotland, Northern Ireland, Isle of Man and the Channel Islands
Gridy54.csv	Postcodes in North of England Commissioning Region
Gridy55.csv	Postcodes in Midlands and East of England Commissioning Region
Gridy56.csv	Postcodes in London Commissioning Region
Gridy57.csv	Postcodes in South of England Commissioning Region
Gridwsn.csv	Postcodes in Wales, Scotland and Northern Ireland
Gridoth.csv	Postcodes in the Channel Islands and Isle of Man, unallocated postcodes and pseudo codes

How Maintained:

The geographical mapping information for NHS organisations is maintained by the ONS in conjunction with Ordnance Survey and the Department of Health.

The NHS Postcode Directory (NHSPD) is derived from the National Statistics Postcode Directory (NSPD), which itself is based upon the data set produced by the Gridlink Consortium (ONS, Ordnance Survey and Royal Mail). Royal Mail provide a monthly list of all current postcodes, to which ONS add temporary 'imputed' grid references where necessary and OS then update with accurate, surveyed grid references. To this 'core' dataset of postcode, grid reference, ward code and health area code, ONS add information on a wide range of administrative, statistical and other geographies based on maintained digital boundaries and the OS-supplied grid references. This is produced quarterly as the NSPD and a subset of this information is produced as the NHSPD.

File Format:

The grid...csv range of files DOES NOT follow the template in Table A.4 a. The template should be disregarded for this file. Due to the large range of geographies linked within the file, and its overall complexity, the file format will not be listed here. Users should instead refer to the ONS maintained NHSPD User Guide, and NHSPD Version Notes which are both published with each update of the files. Both documents can be obtained via links on the download pages for the ONS files (provided below) or through the online TRUD service.

File Access:

[ODS Download Page](#)

14.3 ONS NHSPD Lookup Files

Description:

The ONS supply a series of text files that provide mappings for a number of the codes referenced within the extended Postcode Directory to their respective values.

ONS provide a series of NHSPD lookup files that have self- explanatory names and content; therefore this information is not provided here.

15 Files in Detail – Other ODS Publications and Products

15.1 orgcurdev2000.mdb/orgcurdev2007.mdb

Description:

A range of organisation types from England and Wales supplied in a Microsoft Access database, pre-populated with a range of queries and a simple user-interface. This database is designed to provide users with an extra method of access to the ODS data, as well as a slightly more user-friendly way of manipulating the data for users that do not wish to manipulate the flat files from scratch.

Contains:

Tables within the Access database are populated with files from the rest of the ODS data set, both centrally maintained and third-party supplied. The table below provides a mapping of which tables in the database contain which data, and the ODS publication file name. Note that there are some differences between the content of the files and their equivalent table; the few instances where this is the case are detailed in the Table Format sub-section. Note also that some tables combine data from more than one of the publication files, and some files are split across more than one table.

Access Table Name	Contents	ODS File Name	Source
General Dental Practice	Dental Practices	Egdpprac.csv	NHS DS
General Dental Practitioner	Dental Practitioners	Egdp.csv	NHS DS
General Medical Practitioner	GPs	Egpcur.csv	NHS Prescription Service
	Abeyance and Dispersal GP Codes	Eabeydispgp.csv	ODS
General Medical Practice	GP Practices	Epracur.csv	NHS Prescription Service
Health Authority	NHS England Regions (Geography)	Eauth.csv – this table contains the Regions (Geography) from the file only	ODS
Regional Office	NHS England Commissioning Regions	Eauth.csv – this table contains the CRs from the file only	ODS
Hospice	Hospices	Ehospice.csv	ODS
NHS Trust	NHS Trusts	Etrust.csv	ODS

Access Table Name	Contents	ODS File Name	Source
NHS Trust Site	NHS Trust Sites	Ets.csv	ODS
Non NHS Organisation	Independent Providers	Enonnhs.csv	ODS
	Independent Sector Healthcare Providers	Ephp.csv	
	Independent Sector Healthcare Provider Sites	Ephpsite.csv	
	Prisons	Eprison.csv	ODS, with advice from Prison Health (DH)
Primary Care Organisation	Care Trusts (PCT-derived Care Trusts closed 2013)	Ect.csv	ODS
	Local Health Boards in Wales	Wlhb.csv	
	Clinical Commissioning Groups	Eccg.csv	
Primary Care Organisation Site	Care Trust Sites (PCT-derived Care Trust sites closed 2013)	Ectsite.csv	ODS
	Local Health Board Sites in Wales	Wlhbssite.csv	
	Clinical Commissioning Group Sites	Eccgssite.csv	
Special Health Authority	Special Health Authorities	Espha.csv	ODS
Safe Haven	Safe Havens	Safe.csv	ODS
Local Authority	Local Authorities	LA_UA names and codes UK.txt	ONS
Extended Postcode	Postcode linked to Local Authority, Health Authority and Primary Care Organisation codes	Gridall.csv	ONS

Code Formats:

All the codes used in the Access Database are the same format as for their relevant organisation type and as such, users should reference their section elsewhere in this document for code formatting information.

How Maintained:

The ODS maintain a template for the Access database containing all the relevant tables and queries, and update the data into the tables with the relevant files each production.

File Format:

Most of the tables within the Access database follow the same format as the flat file for their data. There is one exception, as follows:

- Table Primary Care Organisation Site has column 'O' or '15' populated with the parent Care Trust or Local Health Boards in Wales code for relevant records, whereas none of the equivalent files ecare.csv, ectsite.csv, whbs.csv or wlhbssite.csv do (the field is marked 'N/A in the file descriptions).

Note also that some files are amalgamated into single tables; these are indicated in table in the Contains sub-section above.